



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com

www.kirkhamtowncouncil.co.uk

MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 9th NOVEMBER 2021 AT 7pm AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Present: - Councillors E Silverwood (In chair) Mr P. Brearley, J. Cameron, E Oades, S Jones, C Hopkinson and D Buckley.

Minutes

2021/11/1 To accept apologies for absence - Apologies were received and accepted for Cllr Mrs P Brearley.

2021/11/2 To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Declarations were received from :

Cllr. Oades – personal interest on all planning as she sits on Planning at Fylde

Cllr. E Silverwood and Cllr D Buckley – prejudicial interest of invoices to be paid. Both Cllrs left the room when 2021/11/9 was discussed.

2021/11/3 To receive Police Report – Accepted

2021/11/4 To accept as a correct record the Minutes of the meeting of the Town Council held on 12th October 2021 – Accepted

2021/11/5 To receive the Minutes, if any, and determine recommendations made by the Staffing Committee -

Cllr E Silverwood (In chair) moved exclusion of the public and press on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Cllr E Silverwood emphasised that anything discussed during the course of the evening must not be discussed with any person not in attendance at the meeting, she added that failure to observe confidentiality is a very serious breach and could result in the removal from the Council of anyone failing to comply

2021/11/6 To receive the Minutes, if any, and determine recommendations made by the Communications Committee – No items to discuss

2021/11/7 To receive the Minutes, if any, and determine recommendations made by the LPAOS Committee

- i) To discuss potentially updating the CCTV – Discussed and Agreed for an additional camera to be installed.
- ii) To discuss Carpark gritting for the 2021/2022 winter period – Discussed and Agreed
- iii) To discuss replacing the Community Centre Windows in the main hall – Discussed and Not Agreed that all windows within the community centre should be replaced.



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com
www.kirkhamtowncouncil.co.uk

- iv) To discuss and update on St. Georges Wildlife Pond – Recent Flooding issues – Discussed and Agreed that as a precaution Pipescan will be contacted annually around October each year to monitor and evaluate the pond – Town Clerk to Action each year alongside LPAOS.
- v) To discuss the growing concerns over number of fobs and keys in circulation – Discussed and Agreed that the current fobs that are in place will be cancelled, locks will be changed and new fobs will be issued to users.
- vi) To agree for replacement sign to be purchased and erected at St. Georges Wildlife Pond for “Do Not Feed the Ducks” - Discussed and Agreed that sign will be purchased and replaced.

2021/11/8 To receive Reports (for information only).

- (i) Lateral Flow Testing – Update – Discussed and Accepted
- (ii) Mayor’s Announcements

2021/11/9 Finances To agree payment of invoices – Agreed

| | | |
|------------------------|---|---------|
| Churchill Security | Key holding Community Centre | 40.32 |
| Churchill Security | Key holding William Segar Hodgson | 40.32 |
| K& W advertiser | Remembrance Sunday advert | 135.00 |
| DCB Computing | Laptop replacement screen | 71.99 |
| DCB Computing | 5 Reams of paper for office | 17.00 |
| Rawcliffes Accountants | Preparation for year end and Preparation for Audit | 1800.00 |
| Seabreeze limited | Cleaning services Oct 11th – Nov 5 th 2021 | 1000.00 |
| Robert Silverwood | Catering Mayoral Buffett | 320.00 |
| Locksmiths North West | Open up Metal cabinet | 45.00 |
| Megan Vipond | Purchase of computer mouse | 12.99 |
| Pipescan ltd | Drain inspection on pond at St Georges park | 144.00 |
| Intrack | Sound system Remembrance Sunday | 234.00 |

The following invoice is to be ratified – Agreed

| | | |
|-------------|---|-----------|
| Ken Linford | Completion of survey and management plans for woodlands | 3162.0 |
| Ken Linford | Gritting (per grit) | 88.00+VAT |

2021/11/10 To consider the following applications

Application number 21/0976 – Foxwood drive, Kirkham, PR4 2DS – Two storey and single storey side extension – Unable to Discuss and consider due to being unable to access website. Town Clerk to Action and to write to FBC and ask for paper copies going forward.

Response from Fylde requested



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com

www.kirkhamtowncouncil.co.uk

2021/11/11 To discuss request from local Foodbank for a hub grant and collection box to help support local families – Discussed and Town Clerk to action by writing to the foodbank on behalf of the Town Council. Council agreed that £500 be paid to CAB Foodbank

2021/11/12 To discuss a request from AFC Fylde/ Kirkham Companions in regards to arranging a Christmas present hamper for the local residents who attend Kirkham Companions - Discussed and Town Clerk to action by contacting AFC Fylde/ Kirkham Companions on behalf of the Town Council. Council rejected this request.

2021/11/13 To discuss a request from Cllr Jones in regards to governance training – Not discussed item should have been removed.

2021/11/14 To discuss a request from Slimming world in regards to them obtaining storage at the Community Centre, placing an A frame & banner up for advertising and whether they can pay a fixed rate for a three hours block – 52 weeks of the year – Discussed and unable to consider due to requiring more information. Deferred until more information is provided.

2021/11/15 To discuss the proposal of outsourcing employment law advice for both the staffing committee and Town Clerk – Discussed earlier in committee.

2021/11/16 To discuss the proposal of having a maintenance person/ company to call on when we need jobs – Discussed and item deferred.

2021/11/17 To discuss and review the current ventilation system to ensure that we are compliant with all regulations – Discussed and Agreed that the item had been looked at and completed previously.

2021/11/18 To discuss the “Blessing of the Crib” – Discussed and Agreed that the “Blessing of the Crib” will be held on 30th November - Town Clerk to Action by arranging the “Blessing of the Crib”.

2021/11/19 Boundary Commission update – Discussed and updated by Councillor Oades that no update had been provided as of yet.

2021/11/20 To report on any updates HAZ project – Discussed and Agreed that a Zoom meeting will be arranged for the 15th November between the Full Council, employees from Fylde Borough Council and employees from the Paul Hogarth company – Town Clerk to Action and arrange meeting.

2021/11/21 To report on Highways- Discussed and Councillor Jones to Action.



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com
www.kirkhamtowncouncil.co.uk

Time and Date for Next Meeting 7th December 2021.

