



### MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 12 APRIL 2022, 7PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Elaine Silverwood	Chair
James Cameron	Councillor
Elizabeth Oades	Councillor
Damien Buckley	Councillor
Chris Hopkinson	Councillor

#### 22/04/01 Apologies for Absence

Apologies for absence were received from Councillor Jones.

#### 22/04/02 Declarations of Interest

*To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*

Councillor Oades: All planning matters.

Councillor Buckley: Planning item 22/0168.

#### 22/04/03 Accuracy of Minutes

*To accept as a correct record the Minutes of the meeting of the Town Council held on 8 March 2022.*

The minutes were agreed.

#### 22/04/04 Staffing

- (i) HR Update
  - (ii) Facilities Administrator Probation
  - (iii) Employee Pension
  - (iv) Facilities Administrator Review
- Agenda items discussed.

#### 22/04/05 Communications

*To discuss communications.*

#### 22/04/06 LPAOS



# KIRKHAM TOWN COUNCIL

Email: [townclerk@kirkhamcouncil.co.uk](mailto:townclerk@kirkhamcouncil.co.uk)  
[www.kirkhamtowncouncil.co.uk](http://www.kirkhamtowncouncil.co.uk)

The Community Centre  
Mill Street  
Kirkham  
PR4 2AN  
Tel: 01772 682755

Invoice for grasses. The detail of the contract (including how many years) needs to be verified.

## **ACTION: Councillor Oades to contact Fylde Borough Council**

**22/04/07**

### **Planning**

21/0751	Car park, Segar Street.	No objection
22/0179	12 Carrwood Drive	Development has begun.
22/0250	82a Poulton Street	No objection.
22/0180	Bungalow, Woodlands Ave	Agreed subject to conditions.
22/0168	Kirkham Conservative Club	Objection.
22/0273	1 <sup>st</sup> Floor, 82 Poulton Street	Approval subject to conditions.

**22/04/08**

### **Mayor Announcements**

To receive reports

- (i) Laptop purchase agreed.
- (ii) Change of signatories to bank account, agreed to one authorisation payment run per month.
- (iii) Lights at the Community Centre, quotes awaited.
- (iv) Councillor Hopkinson to supply tarpaulin for Christmas lights.
- (v) Authority to obtain plumber for toilets at the Community Centre. Taps also to be changed.
- (vi) Quotes required for windows in the main hall.

**22/04/09**

### **Finances**

To agree payment of invoices received.

All invoices agreed with the exception of Seabreeze Elite Cleaning Services, query if charge relates to a 5-week month. The Council noted an additional charge relating to the window cleaning, this was attributable to eggs being thrown at the windows.

**22/04/10**

### **Letter to M. Bentham and review of furniture at Community Centre and William Segar Hodgson Pavilion**

Deferred.

**22/04/11**

### **Feeding Ducks**

The Town Clerk has written a response, email sent 19 April 2022.

**22/04/12**

### **Bookings at Council run premises**



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**22/04/13 Commonwealth Baton**

Town Clerk at Wesham has advised the Council of temporary road closure, Garstang Road North for the exchange of the Commonwealth Games baton.

**22/04/14 Leaking Windows**

Water has leaked through the window in the function room 5 April 2022.

**22/04/15 Local Member Grants**

Deferred.

**22/04/16 Mayor Making**

Mayor Making has been set for 17 May 2022.

**22/04/17 Out of Hours Contact Number**

Not agreed.

**22/04/16 Time and Date for Next Meeting**

Tuesday 10 May 2022 at 7.00 pm

**Signed:**

**Date:**

**Elizabeth Squires  
Town Clerk**