



### MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 10 MAY 2022, 7PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Elaine Silverwood	Chair
James Cameron	Councillor
Elizabeth Oades	Councillor
Chris Hopkinson	Councillor
Megan Vipond (Minutes)	Facilities Administrator

#### 22/05/01 Apologies for Absence

Apologies for absence were received from Councillor Buckley and Councillor Jones.

#### 22/05/02 Declarations of Interest

*To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*

Councillor Oades: All planning matters and Kirkham Juniors Football Club

#### 22/05/03 Accuracy of Minutes

*To accept as a correct record the Minutes of the meeting of the Town Council held on 12 April 2022.*

Deferred.

**ACTION: Town Clerk to submit minutes of 12 April 2022 and this meeting 10 May 2022 to the 14 June 2022 Town Council Meeting.**

#### 22/05/04 Staffing

(i) HR Update

Ad hoc or paying monthly contract.

(ii) Facilities Administrator Probation

(iii) Employee Pension

(iv) Facilities Administrator Review

#### 22/05/05 LPAOS



# KIRKHAM TOWN COUNCIL

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*To accept any recommendations made by the Communications Committee.  
No committee currently.*

(i) Tree – Oxley Close

There are two options, Option 1 to write to resident that they can prune but must be overseen by Arboriculture Team or Option 2 that the issue be dealt with by Fylde Borough Council.

(ii) Seating provision in the car park at William Segar Hodgson Playing Field

Quote required to get a seat overlooking the pitch.

**ACTION: Councillor Oades to contact Fylde Borough Council**

(iii) Fence at Peoples' Park

The Council agreed that tall fence posts were prohibitive and too expensive, decision made at previous Town Council meeting.

(iv) Feral Pigeons Nesting under Railway Arches

The Railway Arches are not owned by Kirkham Town Council. This matters needs to be referred to Environmental Health at Fylde Borough Council and also the Railway Authorities.

(v) Discussion regarding Fylde Borough Council Kirkham Open Spaces

Kirkham Town Council formally accept the open spaces contract.

**22/05/06 Planning**

Planning details to be added to each Town Council meeting agenda.

**ACTION: Town Clerk to include planning details on future agenda.**

**22/05/07 Finances**

All agreed with the exception of Seabreeze Elite Cleaning Services.

**ACTION: Seabreeze Elite Cleaning Services agreed after the meeting.**

**22/05/08 Mayor's Announcements**

(i) Local Member Grants

Deferred.

(ii) SPID and other measures



Deferred.

(iii) Repairs to fence posts at the allotments

Quote required for goods (timber).

(iv) Additional payment to authorise

£20 Window Cleaning approved.

(v) Gillow Road Trees Update

Tree comes under a Tree Preservation Order. Refer to Environmental Health Fylde Borough Council.

**ACTION: Cllr. Oades to write to Fylde Borough Council.**

(vi) Changing Places

Changing Places would like a disabled toilet in the town centre. Fylde Borough Council have £40,000 for 100 toilets. The additional amenity is restricted as it needs to be within an existing space. Although agreed in principle, Kirkham Town Council require more information before a decision is made.

**22/05/09**

### **Bookings**

(i) Request for charity bike ride

Not approved.

(ii) Enquiry from Trilanco football team

Unsure of availability.

(iii) Booking for Mr. Desai 25 and 26 October 2022

The room hire charge is £541.25 and there is a £500 bond that is returnable.

(iv) Community Asset Development request for free booking

Not approved.

(v) To provide a comprehensive list of booking conditions/prices

**ACTION: The Facilities Administrator to compile a list – defer until a later date.**

**22/05/10**

### **Lancashire Environmental Fund**

Deferred.

**22/05/11**

### **Anti-Social Behaviour**



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Anti-social behaviour is a matter for the police. Kirkham Town Council need to request that the CCTV van is used.

**ACTION: Councillor Hopkinson to contact Nicholas Law.**

**22/05/12**

## **Utility Contracts**

Costs to be sent to all Councillors.

**ACTION: Facilities Administrator to email information to the Councillors.**

**22/05/13**

## **Allotments – Request to keep bees**

There is no objection to this.

**22/05/14**

## **Kirkham Juniors Football Club**

Kirkham Junior Football Club require a Service Level Agreement. A meeting to discuss this has been arranged for 14 June 2022 and will take place before the next Kirkham Town Council meeting (6.00-7.00 PM).

**22/05/15**

## **Any Other Business**

None noted.

**22/05/16**

## **Time and Date for Next Meeting**

Tuesday 14 June 2022 at 7.00 pm

**Signed:**

**Date:**

**Elizabeth Squires  
Town Clerk**