



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel: 01772 682755

Email: townclerk@kirkhamcouncil.co.uk
www.kirkhamtowncouncil.co.uk

MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 12 JULY 2022 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

Kirkham Futures 6.00-7.00 PM	Melissa Thorpe (Apologies) Charlie Richards and Mark Evans
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AGENDA

Item	Description	Action
22/7/1	Apologies for Absence <i>To accept apologies for absence.</i>	Mayor
22/7/2	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
22/7/3	Minutes of the Previous Meeting <ul style="list-style-type: none"> • To accept as a correct record the Minutes of the meeting of the Town Council held on 8 March 2022. • To accept as a correct record the Minutes of the meeting of the Town Council held on 14 June 2022. 	Mayor
22/7/4	Mayor's Announcements <ul style="list-style-type: none"> i. Park Pre School Banner – For Information (actioned) ii. Defibrillators (one purchased and one offered) iii. Update: Changing Places iv. Utilities v. Kirkham Juniors FC 	Mayor
22/7/5	Staffing Contracts re: Lemons Consulting Group Update	Cllr. Hopkinson



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22/7/6	LPAOS						<p>Town Clerk</p> <p>Town Clerk</p> <p>Town Clerk</p> <p>Mayor</p> <p>Cllr. Oades</p>
	i. Tree Policy						
	ii. Tree Requests						
	Reference Number Fylde Council_Trees	Address	Request	Urgency	Date sent to Fylde Council	Fylde Council Response	
	KTC001/22	Southlands/Gleneagles Court PR4 2TR	Safety inspection, prune if necessary, crown if necessary	Medium/High	05 July 2022	Southlands/Tumberry Close: These trees have combined ownership between LCC and KTC. Customers complain about leaves and branches, height and trees obscuring light column. 5% crown lift/crown thin/dead, dying, diseased on those trees under KTC ownership.	
	KTC002/22	3 Oxley Close, Kirkham PR4 2DY	Safety inspection, prune if necessary	High	05 July 2022	This tree is a KTC asset. The customer complained of overhanging branches. Safety prune to reduce overhang into their garden.	
	KTC003/22	The Chimes, Kirkham	Full tree removal	High	05 July 2022	This tree is a KTC asset. Not covered by TPO. Fell and stump grind out.	
KTC004/22	1 Bentley Drive, Kirkham	Prune trees	Medium	05 July 2022			
KTC005/22	43 Gillow Road, Kirkham PR4 2JS	Prune trees	Low	05 July 2022	TPO designated – application and approval pending. The customer complained of bird poo from tree overhang. We inspected it in February and our arborist pruned it to alleviate this. Please prune further as customer still not satisfied.		
iii. Nesting Boxes Remembrance Way (request)							
iv. Update: Meeting with Parks, Fylde Council							
v. Millennium Way (boards being vandalised)							



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22/7/7	<p>Planning</p> <p style="text-align: right;">Town Clerk</p> <p>Applications</p> <table border="1" data-bbox="261 741 1471 1031"> <thead> <tr> <th>Application No.</th> <th>Date</th> <th>Location</th> <th>Proposal</th> </tr> </thead> <tbody> <tr> <td>22/0454</td> <td>14 June 2022</td> <td>26 Poulton Street, Kirkham PR4 2AB</td> <td>New shop front with centralised doorway, box bay windows and bifold doors and retractable awning. Timber sliding sash windows to first floor.</td> </tr> <tr> <td>22/0497</td> <td>28 June 2022</td> <td>3 Poulton Street, Kirkham PR4 2AA</td> <td>Alteration of property: 1. Removal of existing ground floor shop front and installation of replacement shop front; 2. Slate roof to front roof plane; 3. Rendering of side elevation; 4. Removal of render and reinstatement of brick work to chimney.</td> </tr> <tr> <td>21/1120</td> <td>22 June 2022</td> <td>South Farm, Dowbridge, Kirkham, Preston, PR4 2YL</td> <td>Erection of 6 no. dwellings following demolition of existing dwelling and farm buildings.</td> </tr> </tbody> </table> <p>Decisions</p> <table border="1" data-bbox="261 1094 1471 1423"> <thead> <tr> <th>Application No.</th> <th>Decision and Date</th> <th>Location</th> <th>Proposal</th> </tr> </thead> <tbody> <tr> <td>22/0179</td> <td>Granted 17 June 2022</td> <td>12 Carrwood Drive Kirkham PR4 2YQ</td> <td>Extension and alteration of dwelling: 1. Two storey rear extension; 2. Side extension of existing dormer; 3. Removal of chimney stack; 4. Dormer extension to north roof plane; 5. Roof light insertion to single storey extension.</td> </tr> <tr> <td>22/0344</td> <td>Granted 13 June 2022</td> <td>2 Mellor Road Kirkham PR4 2HP</td> <td>Construction front porch.</td> </tr> <tr> <td>22/0373</td> <td>Granted 28 June 2022</td> <td>Kingfisher Tavern St Georges Park Kirkham PR4 2DZ</td> <td>Retrospective Application for extension to existing external seating area to public house and amended parking arrangement.</td> </tr> </tbody> </table>			Application No.	Date	Location	Proposal	22/0454	14 June 2022	26 Poulton Street, Kirkham PR4 2AB	New shop front with centralised doorway, box bay windows and bifold doors and retractable awning. Timber sliding sash windows to first floor.	22/0497	28 June 2022	3 Poulton Street, Kirkham PR4 2AA	Alteration of property: 1. Removal of existing ground floor shop front and installation of replacement shop front; 2. Slate roof to front roof plane; 3. Rendering of side elevation; 4. Removal of render and reinstatement of brick work to chimney.	21/1120	22 June 2022	South Farm, Dowbridge, Kirkham, Preston, PR4 2YL	Erection of 6 no. dwellings following demolition of existing dwelling and farm buildings.	Application No.	Decision and Date	Location	Proposal	22/0179	Granted 17 June 2022	12 Carrwood Drive Kirkham PR4 2YQ	Extension and alteration of dwelling: 1. Two storey rear extension; 2. Side extension of existing dormer; 3. Removal of chimney stack; 4. Dormer extension to north roof plane; 5. Roof light insertion to single storey extension.	22/0344	Granted 13 June 2022	2 Mellor Road Kirkham PR4 2HP	Construction front porch.	22/0373	Granted 28 June 2022	Kingfisher Tavern St Georges Park Kirkham PR4 2DZ	Retrospective Application for extension to existing external seating area to public house and amended parking arrangement.	
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22/7/8	<p>Finances</p> <p style="text-align: right;">Town Clerk</p> <p>Invoices for Authorisation total value £2,772.57</p> <p><u>Payments for Authorisation: 12/07/22</u></p> <table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Invoice Number</th> <th>Payee</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr><td>17/05/2022</td><td></td><td>Robert Silverwood</td><td>Mayoral Buffet</td><td>365.00</td></tr> <tr><td>01/06/2022</td><td>306751</td><td>Catchpoint</td><td>CCTV Maintenance Charge 2022-23</td><td>309.00</td></tr> <tr><td>01/06/2022</td><td>16405</td><td>Sentinel</td><td>IT Support</td><td>50.00</td></tr> <tr><td>16/06/2022</td><td></td><td>JDF Homeworks</td><td>Window Cleaning</td><td>20.00</td></tr> <tr><td>17/06/2022</td><td>0204</td><td>CGS</td><td>Hot Water Heater Repair</td><td>78.00</td></tr> <tr><td>21/06/2022</td><td>INV-0000014285</td><td>Churchill</td><td>Churchill call out 16/06/22 WSHP</td><td>41.96</td></tr> <tr><td>22/06/2022</td><td>307351</td><td>Catchpoint</td><td>Preventative Maintenance</td><td>60.00</td></tr> <tr><td>28/06/2022</td><td>307574</td><td>Catchpoint</td><td>UDL Link</td><td>246.00</td></tr> <tr><td>01/07/2022</td><td>FY PL0081</td><td>Fylde Council</td><td>Licensing - Annual Fee</td><td>180.00</td></tr> <tr><td>17/07/2022</td><td></td><td>Grundys</td><td>Multiple Purchases</td><td>240.15</td></tr> <tr><td>22/07/2022</td><td></td><td>HMRC</td><td>PAYE</td><td>1,182.46</td></tr> <tr> <td colspan="4"></td> <td style="text-align: right;"><u>2,772.57</u></td> </tr> </tbody> </table> <p><u>Payments for Authorisation: 12/07/22</u></p> <table border="1"> <thead> <tr> <th>Invoice Date</th> <th>Invoice Number</th> <th>Payee</th> <th>Details</th> <th>Amount £</th> </tr> </thead> <tbody> <tr><td>17/05/2022</td><td></td><td>Robert Silverwood</td><td>Mayoral Buffet</td><td>365.00</td></tr> <tr><td>01/06/2022</td><td>306751</td><td>Catchpoint</td><td>CCTV Maintenance Charge 2022-23</td><td>309.00</td></tr> <tr><td>01/06/2022</td><td>16405</td><td>Sentinel</td><td>IT Support</td><td>50.00</td></tr> <tr><td>16/06/2022</td><td></td><td>JDF Homeworks</td><td>Window Cleaning</td><td>20.00</td></tr> <tr><td>17/06/2022</td><td>0204</td><td>CGS</td><td>Hot Water Heater Repair</td><td>78.00</td></tr> <tr><td></td><td>INV-</td><td></td><td></td><td></td></tr> <tr><td>21/06/2022</td><td>0000014285</td><td>Churchill</td><td>Churchill call out 16/06/22 WSHP</td><td>41.96</td></tr> <tr><td>22/06/2022</td><td>307351</td><td>Catchpoint</td><td>Preventative Maintenance</td><td>60.00</td></tr> <tr><td>28/06/2022</td><td>307574</td><td>Catchpoint</td><td>UDL Link</td><td>246.00</td></tr> <tr><td>01/07/2022</td><td>FY PL0081</td><td>Fylde Council</td><td>Licensing - Annual Fee</td><td>180.00</td></tr> </tbody> </table>	Invoice Date	Invoice Number	Payee	Details	Amount £	17/05/2022		Robert Silverwood	Mayoral Buffet	365.00	01/06/2022	306751	Catchpoint	CCTV Maintenance Charge 2022-23	309.00	01/06/2022	16405	Sentinel	IT Support	50.00	16/06/2022		JDF Homeworks	Window Cleaning	20.00	17/06/2022	0204	CGS	Hot Water Heater Repair	78.00	21/06/2022	INV-0000014285	Churchill	Churchill call out 16/06/22 WSHP	41.96	22/06/2022	307351	Catchpoint	Preventative Maintenance	60.00	28/06/2022	307574	Catchpoint	UDL Link	246.00	01/07/2022	FY PL0081	Fylde Council	Licensing - Annual Fee	180.00	17/07/2022		Grundys	Multiple Purchases	240.15	22/07/2022		HMRC	PAYE	1,182.46					<u>2,772.57</u>	Invoice Date	Invoice Number	Payee	Details	Amount £	17/05/2022		Robert Silverwood	Mayoral Buffet	365.00	01/06/2022	306751	Catchpoint	CCTV Maintenance Charge 2022-23	309.00	01/06/2022	16405	Sentinel	IT Support	50.00	16/06/2022		JDF Homeworks	Window Cleaning	20.00	17/06/2022	0204	CGS	Hot Water Heater Repair	78.00		INV-				21/06/2022	0000014285	Churchill	Churchill call out 16/06/22 WSHP	41.96	22/06/2022	307351	Catchpoint	Preventative Maintenance	60.00	28/06/2022	307574	Catchpoint	UDL Link	246.00	01/07/2022	FY PL0081	Fylde Council	Licensing - Annual Fee	180.00	
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	17/07/2022 Grundys Multiple Purchases 22/07/2022 HMRC PAYE	240.15 1,182.46 <hr/> 2,772.57 <hr/>
	i. The Town Clerk has received Xero training Monday 11 July 2022. ii. The accounts for 2021/22 are with Rawcliffes.	
22/7/9	Bookings i. Family request to use the Function Room for an 18 th Birthday party ii. Trilanco request to use Peoples Park for Sunday football	Town Clerk
22/7/10	Contract with Fylde Council	Cllr. Oades
22/7/11	Kirkham Public Realm Improvements Scheme – Supply Points	All
22/7/12	Time and date of next meeting is 13 September 2022 @ 7.00 PM Note: No meeting scheduled August 2022	

Signed

Elizabeth Squires

Elizabeth Squires
Town Clerk