



# KIRKHAM

## TOWN COUNCIL

The Community Centre  
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Town Clerk- Emma-Jo Duffy

**MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY, 11<sup>TH</sup> FEBRUARY, 2020 AT 7.00.P.M., AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

**6.30 pm      Guests – James Davenport (Chairman) and Laura Wilsden (Welfare Officer) – Kirkham Junior Football Club**

### **AGENDA**

**2020/2/1**      To accept apologies for absence.

**2020/2/2**      To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act 1972 and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

**2020/2/3**      To accept as a correct record the Minutes of the meeting of the Town Council held on Tuesday, 8<sup>th</sup> January, 2020.

**2020/2/4**      To receive Minutes and determine recommendations made by the LPAOS Committee.

- (i)              Wm Segar Hodgson. Recommend that toilet be upgraded for use by disabled people.
- (ii)              Recommend that two permanent ramps be fitted to entrances.
- (iii)             Recommend that Council agree to replace powder extinguishers as per quotation.
- (iv)             Resolved that Feasibility Study for use of the facility be considered.
- (v)             Car Parks. Recommend that repair to the alley between the car park and Poulton be carried out and quotation be accepted.
- (vi)             Community Centre. Recommend that the quote for works to bring the disabled toilet up to current regulations be accepted.
- (vii)            Recommend to accept the quotation to install a concrete base at the side of the Community Centre for bin storage.
- (viii)           Recommend that the quotation for replacing out of date fire extinguishers be agreed.
- (ix)            Lighting. Recommend that a fixed priced maintenance Contract be awarded to Altitude Services.
- (x)            Recommend that the SLA contract with Fylde Borough

- Council for Parks and Open Spaces be rolled over for the period 1.4.20-31.3.21., on the same terms and conditions.
- (xi) Play Areas Recommend that a water supply be re-connected to the MUGA building for the use by the contractor and HMP for power washing purposes.
  - (xii) Recommend that a power washer be purchased for use by the contractor and HMP.
  - (xiii) Recommend that consideration be given to future uses of the MUGA building and disposal of equipment stored in the building.
  - (xiv) Parks. Recommend review of the Memorial Bench service.
  - (xv) Recommend that Council authorise placing an official order to LCC to tarmac the play area on People's Park. The resulting invoice to be paid in full by Kirkham in Bloom.
  - (xvi) Development Committee Update Recommend that the working group discuss upgrading The Close Play Area and report back to Council.

**2020/2/5** To receive Minutes and determine recommendations made by the Staffing Committee.

- (i) Update on Staffing Issues. Councillor Mrs P. Brearley
- (ii) Staffing issue update and report from Independent Auditor (report to follow) – Councillor P Brearley
- (iii) Outsourcing the Payroll System.
- (iv) Short Term Staffing Arrangements.

**2020/2/6** To receive Reports (for information only).

- (i) Police
- (ii) Mayor's Announcements

**2020/2/7** Finances

- (i) To agree the monthly accounts for December.
- (ii) To agree payment of invoices.

Toye & Co	Past Mayor pendant	£1230.60
Woodys	Salt	£114.00
Pipescan	Drain clearance St Georges	£144.00
Kirkham Christmas Lights	Christmas trees	£850.00
Kirkham & Wesham Advertiser	Christmas greetings	£90.00
Harrison Weaver	Light fittings, PAT testing	£1326.00
Black Box	Additional fobs	£72.00
J Barnes & Son	Channel drains WSH	£4410.00
Jackie McMaster	Audit	£150.00
Lostock Hall Memorial Band	Remembrance Sunday	£375.00
Travis Perkins	Tap installation – Allotments	£73.60
S Bradshaw	Overtime	£43.44

**2020/2/8** To consider the following Planning applications and make recommendations.

20/0054 Bryning Fern Nurseries Resubmission rear extension

**2020/2/9** Email from the Twinning Committee regarding Twin Town visit 21.8.20-24.8.20., requesting attendance of the Mayor, use of the Community Centre and also grant aid. (Previously circulated)

**2020/2/10** Email from a resident re graffiti problem on playing fields at the rear of Brooklands Avenue. (Previously circulated)

**2020/2/11** To resolve that Council return to using Sage, or another bespoke accounting, booking and invoice programme at the start of the new financial year in April, 2020. Councillor Hodgson.

**2020/2/12** Proposed CCTV Policy. Councillor Buckley.

Date and time of next meeting – 10<sup>th</sup> March 2020 7pm

A handwritten signature in black ink that reads "Liz Oades". The signature is written in a cursive style with a large initial "L" and "O".

Signed  
Liz Oades  
Town Mayor

