



# KIRKHAM

## TOWN COUNCIL

The Community Centre  
Mill Street  
Kirkham  
PR4 2AN  
Tel 01772 682755

Email: [kirkhamcouncil@btconnect.com](mailto:kirkhamcouncil@btconnect.com)  
[www.kirkhamtowncouncil.co.uk](http://www.kirkhamtowncouncil.co.uk)

**MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON WEDNESDAY 15<sup>TH</sup> SEPTEMBER 2021 AT 7.00PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

Present: Deputy Mayor Cllr E Silverwood (in the chair), D Buckley, J Cameron, C Hopkinson, S White – Minutes

**2021/9/1** To accept apologies for absence – Mayor Cllr P Brearley, Cllr P Brearley and Cllr L Oades

**2021/9/2** To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared – None declared

**2021/9/3** To receive Police Report – No one attended from the Police – Noted

**2021/9/4** To accept as a correct record the Minutes of the meeting of the Town Council held on 13<sup>th</sup> July 2021 – Agreed.

**2021/9/5** To receive the Minutes, if any, and determine recommendations made by the Staffing Committee.

- i) To provide an update on applications in regards to the Facilities Administrator role – Interview date agreed 23/09/21- Agreed
- ii) To discuss and review the Facilities Assistant role – Agreed and Town Clerk to Action
- iii) Recommendation regarding outstanding Services Administrator role to be presented to full Council - Agreed and Town Clerk to Action
- iv) To discuss recruitment plan and selection plan for 2021/2022 - Agreed and Town Clerk to Action
- v) To discuss and recommend Mrs Hodgson's end date – Agreed

**2021/9/6** To receive the Minutes, if any, and determine recommendations made by the Communications Committee.

- i) To receive an update from the communications committee – Noted
- ii) To provide an update on IT support for council – Agreed



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**2021/9/7** To receive the Minutes, if any, and determine recommendations made by the LPAOS Committee

- i) To recommend the purchase additional barriers for the Council – Agreed
- ii) To recommend changing the storage policy at The Community Centre and look at additional storage within The Community Centre – Agreed and to be looked at in the next LPAOS meeting.
- iii) To recommend proposal of fencing on the new play area at People’s Park- Not Agreed to be passed back to LPAOS.
- iv) To recommend Stanley Cubbins license agreement proposal of price increase from £850 to £1000 – Agreed
- v) To discuss repair of Motor of 9” fan unit for the Community Centre – Agreed

**2021/9/8** To receive Reports (for information only).

- (i) Lateral Flow Testing – Update
- (ii) Mayor’s Announcements

**2021/9/9** Finances

- (i) To agree payment of invoices

Churchill Security	Key holding Community Centre	40.32
Churchill Security	Key holding William Segar Hodgson	40.32
Megabites	Catering for Kirkham Regeneration meeting	75.68
K& W advertiser	Job vacancy x 2 weeks	135.00
Black Box Security	Installation of panic button	275.02
Ken Linford Garden care ltd	Completion of tree work	14,524.80
Ken Linford Garden care ltd	Completion of tree work	1902.00

**2021/9/10** To ratify the following planning applications

Application 21/0813 – Bleasdale avenue, Kirkham – Single story extension following demolition of existing conservatory (revised scheme to planning permission 21/0502 to increase rear projection) – *Kirkham Town Council have no objection.*

Application 21/0411 – Change of use from dwelling and workshop to from two dwellings with associated external alterations to windows and doors and the creation of external amenity space and bins stores – *Kirkham Town Council have no objection.*



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Application 21/0803 – Eagles Court Car Park, Church Street, Kirkham – Application for permission in principle for the erection of a 3-storey apartment block providing 6x 2-bedroom apartments with access from Church Road, parking, bin area and amenity space following demolition of existing commercial building and garages - *Kirkham Town Council are unable to comment until the ownership/boundary of the access road to Eagles Court car park is established*

Application 21/0788 - 40 Bentley drive, Kirkham– Amendment - A two story side extension - *Kirkham Town Council object to for the following reasons; The extension as proposed would not allow for any access for maintenance to the South West elevation, reduce light into the window of next doors property would invade next doors privacy possibly, their extension would be very close to next doors landing window, there are no other properties on the estate who have had this work completed.*

Application – 21/0774 – 1 Whinfield terrace, Blackpool Road, Kirkham – Erection of detached domestic garage – *Kirkham Town Council have no objection.*

Application 21/0759 - 17 Pennine View, Kirkham – single storey rear/side extension, formation of front dormer, erection of replacement front porch and formation of extension to driveway – *Kirkham Town Council have no objection.*

Application 21/0620 – Mill Farm Sports Village, Coronation Way, Medlar with Wesham – Hybrid planning application comprising 1) Full planning application for construction of signal-controlled junction to Fleetwood Road north of the stadium with connecting spine road and associated road infrastructure, construction of north stand at stadium and formation of car parking area 2) outline application (all matters reserved) for erection of building to house indoor community sports pitch adjacent coronation way, and residential development of up to 99 Dwellings to north of new junction – *Kirkham Town Council reject this until a realistic provision of parking spaces and a revised car parking scheme is instigated.*

Application 21/0673 - 25 Springfield Avenue, Kirkham – Insertion of two roof lights to rear facing roof slope associated with loft conversions – *Kirkham Town Council have no objection.*

Application 21/0713 - 23 The Chimes, Kirkham – Retrospective application for single storey rear extension - *Kirkham Town Council have no objection.*

**2021/9/11** To consider the following planning applications

Application 21/0628 – Bullhorns Smokehouse, 32 Poulton Street, Kirkham - Listed building consent erection of single-story timber shelter to rear to cover 'smokers' and provide external seating - Not Agreed ask for more information

Application 21/0791 – 24 Carrwood drive, Kirkham- Extension to front of existing side dormer – Agreed.



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**2021/9/12** To report on any updates on HAZ project - Noted  
For info on any updates @HAZ project -  
[www.kirkhamtowncouncil.co.uk](http://www.kirkhamtowncouncil.co.uk)

**2021/9/13** To report on Highways - Noted

**2021/9/14** Boundary Commission update – Noted

**2021/9/15** To discuss Nexus Hygiene 12-month contract – Agreed

**2021/9/16** To discuss Remembrance Sunday - Agreed

**2021/9/17** To discuss the operations of the bar – Agreed and Town Clerk to action.

Time and Date for Next Meeting 12<sup>th</sup> October 2021

Signed

Shauna White  
Town Clerk



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