



KIRKHAM

TOWN COUNCIL

MINUTES OF THE LEISURE, PARKS AND OPEN SPACES COMMITTEE HELD ON TUESDAY JULY
24th 2018 @5.30 AT COUNCIL CHAMBER, MOOR STREET, KIRKHAM

MINUTES

Present- Cllrs Cox, Silverwood, Cameron and Oades

Gail Isbister (FBC), Emma Duffy (Minutes)

Apologies for absence- None

1. **Declarations of interest-** None

2. **Contractors monthly report-**

i. Contractors actions from the last meeting-

- Ash Gillow Avenue- Man hour quote= 9hrs. Additional work to be quoted. Gail to action work, Clerk to discuss further work. **Action Gail/Clerk**
- Cherry Close willow- Man hour quote=6hrs. . Additional work to be quoted. Gail to action work, Clerk to discuss further work. **Action Gail/Clerk**
- Springfield Avenue -Clerk to identify area and refer to team. Work agreed. **Closed**
- Allotment grass- Request that Parks help plot holders to keep main path tidy. Confirmed team will drive sit-on mower down when attending Calder Close. **Closed**
- Grass cutting Sandhurst Close/Sunnybank (off Gillow) and Windsor Road/Gillow Road and Bentley Drive .Clerk to identify areas and refer to team. **Closed**
- Willow arch Rem Way. Gail to suggest Rangers take on as a project but majority to be cut back by team. Suggestion that Rangers could use willow for story sticks. Gail requests a prize to be donated for children winning the Treasure Hunt. Ask Cllr. Silverwood. **Closed**
Noted that the treasure hunt event was a success.

ii. Arbor/ Play Project Hours Remaining- Balance brought forward = 213

iii. Play areas-

- No reports of defective equipment
- New play bark delivered at Memorial Park **Closed**

iv. Grounds maintenance –

This month's focus has been on In Bloom preparations.

- Football pitch renovations complete
- Triple (Cut) some of the non in Bloom sites where grass cutting was warranted.
- At Town End, Morrison's, boat and Barnfield – weed, prune, remove low branches and replace some failed plants

v. Vandalism report-

- None reported by the team for July

vi. Additional Works-

- This month has been all about getting prepped for the bedding
- Remembrance Way - cut out comfrey, mow in-between trees, weed wild flowers, strim all areas, spray path edgings and gateways, prune down willow arch, tidy Carr Lane, spread wood chip across various sites and tree bases, rotovate and prepare beds for new herbs
- Carr Lane – Rotovate perennial beds and plant up
- Station Rd – tidy bee bed and woodchip, replace edging on the Lions bed
- Memorial Park – weed and prune banking's behind memorial, and weed round rocks
- Wood Chip – spread across various sites

- *St Georges Roundabout – hand weed, tidy and spray*
 - *Judging route - mow, edge, tidy and weed all sites*
 - *Extra hay racks at the Station*
 - *Plant up Carr lane bed*
 - *Plant up new herb bed and barrels*
- vii. **Prisoner initiative-** *Paul has been working on a Saturday for us in the lead up to in Bloom*
- viii. **Arboriculture Works, Surveys and Inspections-** *As above*
- ix. **Finance-** *All invoices for additional works to go to Clerk.*
- x. **Matters arising since the last meeting-**
- **Metal on WSH car park-** *Cllr Silverwood to ask HMP* **Action Cllr Silverwood**
 - **Weeds in bank passage-** *Clerk to ask Road sweeper to clear* **Action Clerk**
 - **Lampost pots car park-** *To be stored until a home is found. Steven to remove brackets*
3. **Minutes from the last meeting-** *Accepted*
4. **Matters arising from those minutes-**
- **Arriva –** *Invoice paid for damage caused.* **Closed**
5. **Correspondence**
- **The Close-** *Litter/Quad bikes/Security- Clerk to check there are bins. Council to consider securing area.* **Refer to Council**
6. **WSH pavilion/pitches-**
- **Plans tabled.** *Clerk to discuss needs with Kirkham Town Manager* **Action Clerk**
 - **Meeting with Juniors.** *Awaiting KJFC decision on moving to Warton.* **Clerk to chase**
 - **Travelers/gates** *Clerk to price height restriction bars at 6ft6inches.* **Action Clerk**
7. **People's Park.** *Picnic area cleared by Cllr and Mr. Cox. Benches installed by HMP. Gates to be unlocked by In Bloom.* **Action P. Hodgson**
- Volunteer day to be planned and advertised by Friends of KP and Clerk.* **Action Cllr. Cox/Clerk**
8. **Car Parks-**
9. **Projects-**
- i. **Sports development-** *Not met with landowner* **Ongoing**
- ii. **Cenotaph**
- **Awaiting visuals and costings.** *Clerk to get fixed price and timescales.* **Action Clerk**
 - **Cllr Nash (FBC/Covenant)** *has offered help with project. Clerk to contact.* **Action Clerk**
- iii. **Dog agility Calder Close**
- **Plans tabled-** *Cllr. Cox to meet designer and HMP next week. Installation planned for Autumn. Council has resolved to pay for design. In Bloom has pledged £1000. Request £1000 from Council to make up installation costs.* **Refer to Council**
- xi. **In Bloom bid-** *In Bloom volunteers visiting Tatton Flower show put in a bid for a display and won it with three fruit trees. The artist donated the money given by In Bloom to the Alzheimer's Society and delivered the display on Monday and it has been installed on Remembrance Way.* **Noted**
10. **HMP community team list-**
- **Groundworks Covenant-** *Autumn*
 - *Clerk to add sign removal on Rec building and repaint.* **Action Clerk**
11. **Community Centre-** *No report*
12. **Allotments-** *No report*

Meeting closed at 7.30pm
Date and time of next meeting- September 25th 5.30pm