



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com
www.kirkhamtowncouncil.co.uk

MEMBERS OF THE COUNCIL ARE SUMMONED TO A VIRTUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY, 14th July, 2020 AT 7.00.P.M. BY ZOOM, TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

2020/7/1 To accept apologies for absence.

2020/7/2 To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972 and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

2020/7/3 To accept as a correct record the Minutes of the meeting of the Town Council meeting held on Tuesday, 9th June, 2020 and Tuesday, 30th June, 2020.

2020/7/4 To receive the Minutes, if any, and determine recommendations made by the LPAOS Committee.

- i) To ratify the contract to Tarmac and white line WSH car park be awarded to Imacadam (this was the 2nd off the original quotes) for the sum off: £29010.00 plus VAT, due to LCC being unable to fulfil the order.**
- ii) To ratify the awarding of Altitude service to install a new cable for Mill Street lighting for the sum of: - £1839.35 plus VAT**
- iii) To ratify the open spaces risk assessment**
- iv) To adopt a facilities key holders' policy and procedure**
- v) To adopt a revised football pitch agreement**
- vi) To agree a charge for the hiring of WSH for football training sessions and confirm charges for 2020 /2021 season**
- vii) To hire skip at WSH to clear the changing rooms**
- viii) Grasses for people's park and Memorial**

2020/7/5 To receive Minutes, if any, and determine recommendations made by the Staffing Committee.

- i) Update on future appointment of Town Council personnel**

2020/7/6 To receive Minutes and determine recommendations made by the Communications Committee.

- i) For Council to approve all Councillors to be set up with formal Council email addresses using the Office 365 platform at a cost of £30.00 + vat per month (10 accounts)**
- ii) For Council to approve the main Council email address be set up with formal Council email addresses using the Office 365 platform at a cost of £3.00 + vat per month (1 accounts). This account would replace the kirkhamcouncil@btconnect.com**



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- iii) To discuss whether a fixed line needs to be installed at WSH, for CCTV connectivity
- iv) To discuss whether we look to move the current website to the Council's own platform/hosting
- v) For Council to approve the purchase and usage of a SumUp card terminal within the Community Centre, for customers to pay for room hire etc.
- vi) For Council to debate and approve for Council staff to either have a personal allowance for their own mobile phone usage, or a Council provided mobile phone/contract.
- vii) To discuss the requirement for an external company to provide a service for out of hours callouts for alarms etc.

2020/7/7 To receive Reports (for information only).

- (i) Police Report
- (ii) Mayor's Announcements.

2020/7/8 Finances

- (i) To ratify monthly accounts for May 2020.
- (ii) To agree accounts for June.
- (iii) To agree payment of invoices

MG Payroll Services	Payroll services	46.00
HMRC	PAYE	391.80
Glasdon	Bench in memory Derek Ainsworth	646.82
System Hygiene	Cleaning	45.84
Knight Air Products	Cleaning and sanitizer products	206.31
Woodys	Posts for allotments	89.57
Meadow Security Alarms	Fire alarm additions CC	840.00
Meadow Security Alarms	CCTV cameras	300.00
Kirkham & Wesham Advertiser	Advert	300.00
J Barnes	Alterations to disabled toilet WSH	1908.00
J Barnes	Repair to manhole	462.00

2020/7/9 To ratify the decision made on the following Planning applications.

- i) Application No. 20/0467 25 Springfield Avenue, Kirkham, Conversion and Extension of Existing Detached Garage into Summer House with Gazebo.
- ii) Appeal APP/M2325/D/20/3253405 re 13 Mitton Crescent , Kirkham (attached)

2020/7/10 Email from Mr A. Bleasdale, re Wm Segar Hodgson Playing Fields. (attached)

2020/7/11 Email from Ms. M. Cox re Preston New Road Community Liaison Group. (attached)

2020/7/12 Email from Mr G. Speight re Mowing of Open Spaces. (attached)



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- 2020/7/13** **Email from Les Martin re Copse on St. Georges Park Kirkham**
- 2020/7/14** **The continuing delay of a pelican crossing on the bypass, which was stipulated in the plans.**
- i) The speed limit outside the estates which we feel should be more in line with other residential areas now that many hundreds of people are living here.**
 - ii) The lack of bus stop/bus service for residents of both estates to access**
- 2020/7/15** **Parking on Streets near to the Train station**
- 2020/7/16** **Kirkham Juniors use of William Segar Hodgson Pavilion (attached)**
- 2020/7/17** **Planting of red maple tree on Station Road, Kirkham (attached)**

Time and Date of Next Meeting Tuesday, 11th August, 2020

Signed

**Liz Oades
Town Mayor**

To join the meeting:

Topic: Kirkham Town Council - July Meeting 2020

Time: Jul 14, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83255342713?pwd=QXcwaG9DaXJPZE5xRkxxeFJOcGloQT09>

Meeting ID: **832 5534 2713**

Password: **358618**