



MINUTES OF A SPECIAL MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 27th JUNE 2018 AT THE COUNCIL CHAMBER, MOOR STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

Present: Mayor Cllr. Peter Hardy, (in the chair) Councillors J Cameron, M.Cox and
D. Parkinson

E.Duffy (Minutes)

2018/6s/1 Acceptance of apologies for absence-

Councillors E. Oades, K. Beckett ISO- unwell

Councillor E. Silverwood – work

Accepted

2018/6s/2 Declarations of any interests- None

2018/6s/3 Review of the Council Standing Orders and agreement of changes

In addition to typos and small adjustments the major changes to the Standing Orders adopted by Full Council on 1st October 2013 were proposed as follows-

- All reference to the Leisure Committee be removed or changed where applicable to “Committee” or “Leisure, Parks and Open Spaces Committee”
- That all detail of the running of the Leisure Committee be removed, adjusted and developed into a separate document which will be referred to as the Leisure, Parks and Open Spaces Terms of Reference.
- That sections 28 – 35 be removed from the Standing Orders and cross checked with the Financial Regulations to confirm both sets agree. To cross check the Financial Regulations with the above and the responsible Financial Officers Contract of Employment to check figures match
- To remove any reference to a Committee authorising or transacting payments other than Full Council.

Resolved

2018/6s/4 Adoption of the co-option policy, advert and questionnaire.

- i. Proposed that comments submitted by absent Councillors be taken into consideration **Resolved**
- ii. Proposed that the advert is placed as read **Resolved**
- iii. Proposed that with the alteration that reference to he/she, the date of the meeting to go in the advert and the words “experience and suitability” be removed the Policy is adopted as read. **Resolved**
- iv. Proposed the application form is accepted after the removal of the skills audit leaving personal details, the statutory qualification and disqualification questions and the question “Please tell us your reasons for wishing to become a Town Councillor and what you would like to contribute”. **Resolved**

Date and time of next meeting – July 10th 2018

Meeting closed at 8.15pm