



KIRKHAM TOWN COUNCIL

The Community Centre
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Town Clerk- Emma-Jo Duffy

MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 11th JUNE 2019 AT 7pm THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

6.30 pm- Guest. Andrew Chatterjee. Fylde Council Economic Regeneration Officer
AGENDA

2019/6/1 To accept apologies for absence

2019/6/2 To receive any declarations of interests in an Agenda item-
Members are reminded that, in accordance with Section 94 of the Local Government Act 1972 and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

2019/6/3 To accept as a correct record the minutes from the meetings of the Town Council dated 28th May

2019/6/4 To receive minutes of and determine recommendations made by LPAOS committee.

2019/6/5 To receive minutes of and determine recommendations made by the Staffing committee.

2019/6/6 To receive reports (for information only)
Members will be aware that it is not lawful for decisions to be taken on any matter not on the agenda.

- i. Police – Community Centre break-in
- ii. Mayors Announcements
- iii. Kirkham Business Group
- iv. Street Arts Project

2019/6/7 Finances

- i. Agree the monthly accounts for May (attached)
- ii. Agree payments of invoices

Zurich	Insurance	2046.19
Woody's	Soldier bases	90.29
Posh	Mayor Making Buffet	360
Bar	Mayor Making Bar	120
E Duffy	Memorial book	34.48
Ian Cropper	Year end Audit	200.00

Card Payments

Amazon	Stationary	5.78
Amazon	Stationary	3.69

- iii. Note and Accept the Internal Auditor's Report and Recommendations
- iv. Accept the Annual Accounts for 2018-19 Financial Year.

2019/6/8 To agree that in completing the Annual Governance Statement 2018/19-

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
7. We took appropriate action on all matters raised in reports from internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.

2019/6/9 To approve Section 2 of the Annual Governing Statement 2018/19

2019/6/10 To consider the following Planning applications and make recommendations-None

To consider any Planning Applications received after this Agenda was published-

2019/6/11 To resolve complaints of cyclists through Memorial Gardens

2019/6/12 To resolve Community Champions deferred from 9th April

2019/6/13 To resolve Community involvement in People's Park and other projects

2019/6/14 To resolve writing to the PCC in regard to Civic Sunday

2019/6/15 To resolve request for a no entry sign at the bottom of Clegg Street

2019/6/16 To resolve a request for the clearing of St. Georges Park pond

2019/6/17 Resolve to invite Fylde to look at approaching the Boundary Commission, to include all the housing, on and behind Dowbridge, to the junction of the A583, within Kirkham.

2019/6/18 Resolve to meet the costs of materials to install an additional water tap on the allotments. (Quotes pending)

- 2019/6/19** Resolve to meet the costs for repair work to the entrance of the allotments. (Quotes Pending)
- 2019/6/20** To agree the proposed changes to the Standing Orders
- 2019/6/21** To resolve a request from Park Pre-School for a reduction in room hire charges
- 2019/6/22** To resolve a request for land transfer on the Ferns
- 2019/6/23** To resolve a request from Just Good Friends for room use
- 2019/6/24** To resolve the purchase of Mayor's Past Badges
- 2019/7/25** To resolve complaints of hedges blocking pavement on Kirkgate

Date and time of next meeting – June 11th 2019

Signed
Emma Duffy



Town Clerk