



KIRKHAM

TOWN COUNCIL

The Community Centre
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 Town Clerk- Emma-Jo Duffy

MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 28th MAY 2019 FOLLOWING THE ANNUAL ASSEMBLY AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

2019/5/1 To accept apologies for absence

2019/5/2 To receive any declarations of interests in an Agenda item- Members are reminded that, in accordance with Section 94 of the Local Government Act 1972 and the Council’s Standing Orders, any direct or pecuniary or other interest should be declared.

2019/5/3 To receive co-option nominations and respond to applicants in accordance to the co-option policy.

2019/5/4 To receive minutes of and determine recommendations made by LPAOS committee.

2019/5/5 To receive minutes of and determine recommendations made by the Staffing committee.

2019/5/6 To receive reports (for information only)
 Members will be aware that it is not lawful for decisions to be taken on any matter not on the agenda.

- i. Police – Cenotaph vandalism
- ii. KirkFest (attached)
- iii. Mayors Announcements
- iv. Kirkham Business Group (attached)
- v. Friends of Kirkham Parks/Carr Hill project (attached)

2019/5/7 Finances

- i. Agree the monthly accounts for April (attached)
- ii. Agree payments of invoices

SJ Services	Street Light Repairs	449
System Hygiene	Cleaning Supplies	70.1
Rawcliffe	Pay Roll 2018/19	264
LALC	Membership	802.77
SLCC	Membership	220
YMCA	Rural Splash Grant	3000
Architects	CC Plans	1080
Black Box	CCTV maintenance	492
Black Box	Fire Alarm maintenance	300

2019/5/9 Annual reviews

- i. To receive nominations to committees and appoint members
- ii. To elect Chairmen of committees and adopt terms of reference
- iii. To delegate powers to committees and Clerk
- iv. To elect signatories for Council Bank Accounts
- v. Review representation to External Bodies and reporting back methods.
 - Community Liaison Group (Fracking)
 - District Parish Liaison Group
 - Youth Council
- vi. To appoint the internal auditor for 2019/20 **Resolved at 2019/1/6v**
- vii. Review Standing Orders
- viii. Financial Regulations **Resolved at 2018/12b/5**
- ix. Review asset register **Resolved at 2018/12b/4**
- x. Review insurance
 - assess risks and assets **Resolved at 2018/12b/3**
- xi. Review complaints procedure **Resolved at 2018/9/16vii**
- xii. Review memberships (CALC and SLCC) **Resolved at 2019/4/9iv**
- xiii. Review procedure for Freedom of Information requests and GDPRP **Resolved at 2018/9/16vi**
- xiv. Review procedure for dealing with media and press **Resolved at 2018/9/16iii**
- xv. To elect a password and key holder
- xvi. To review the Procedure for electing the Mayor and Deputy Mayor.

2019/5/10 To consider the following Planning applications and make recommendations

19/0376 Hillside and Chapelside Extensions

2019/5/11 To resolve opting in to Public Rights of Way deferred from April 30th

2019/5/12 To consider Community Centre extension deferred from April 30th

2019/5/13 To resolve a request from Kirkham Singers to take part in Remembrance Sunday Service.

2019/5/14 To confirm representation on Twinning visit to Bad Brückenau and gift expenditure

2019/5/15 To accept quote of maximum £550 for repairs to lighting across the Town.

2019/5/16 To accept housing a knife Amnesty bin at the Community Centre.
(Request attached)

2019/5/17 To resolve numbers and accept costs of Councillor training.

Date and time of next meeting – June 11th 2019

Signed
Emma Duffy



Town Clerk