



# KIRKHAM

## TOWN COUNCIL

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Town Clerk- Emma-Jo Duffy

**MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 3<sup>rd</sup> APRIL 2018 AT 7 PM AT THE COUNCIL CHAMBER, MOOR STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS AGENDA**

- 2018/4/1 To note apologies for absence-
- 2018/4/2 To declare any interests
- 2018/4/3 To consider the latest police report
- 2018/4/4 To accept the minutes from the meetings dated 13<sup>th</sup> March
- 2018/4/5 To discuss the matters arising from those minutes not on this agenda
- i. 2018/3/5 2018/2/5 2018B/1/1- To elect a key holder
  - ii. 2018B/1/9- Appointment of the internal auditor for 2018/19
  - iii. 2018/2/8 -
  - iv. 2018/2/16- Cyclists dismount
  - v. 2018/2/16- chains to be insured abroad
  - vi. 2018/2/16- Gas Board-Orders Lane.
- 2018/4/6 Finances
- i. Bank statement not available
  - ii. Agree payments of invoices

416648	Cartridge Guys	Ink/Paper	43
416649	A Class	Gas check boiler service	132
416650	Black Box	Maintenance charge	399.78
416651	Emma Duffy	Bar wages / Sundries	59.31

- i. To be updated on bank accounts
- 2018/4/7 To receive the Mayor's Announcements
- 2018/4/8 To receive the report from the Leisure Parks and Open Spaces Committee-
- 2018/4/9 To receive the report from the Staffing committee -
- 2018/4/10 To consider the following Planning applications and make recommendations
- i. 18/0215 Windrush Wrea Green 19 Timber Lodges
  - ii. 18/0206 82 Poulton Street Taxi Rank
- 2018/4/11 To receive the report from the representative on Licensing-
- i. Dumping on goat field
- 2018/4/12 To consider a Rural Splash report
- 2018/4/13 To consider a KBG report-
- 2018/4/14 To receive an update on Community Assets – Library
- 2018/4/15 To consider a Highways report and report any issue-
- 2018/4/16 To receive any correspondence and recommend responses
- 2018/4/17 To receive the Clerks report
- Council Chamber-
  - Town End clock
  - Cyclists dismount sign to be ordered
  - Mayor Making invitation list/buffet
  - GOTCHA Project

2018/4/18 To receive updates and make recommendations on the following  
Projects/Events

- i. Allotment extension/ land transfer
- ii. CCTV- Quote
- iii. Sports development- Maryfields
- iv. Cenotaph project- (Report attached Appendix 1)
- v. Youth project – Youth Council
- vi. Volunteering
- vii. KirkFest-
- viii. Covenant Project- 23<sup>rd</sup> June event
- ix. Enhancement Plan update–

2018/4/19 To receive report from representative on Fracking Community Liaison Group  
Date and time of next meeting – Mayor Making 1<sup>st</sup> May 2018  
Annual Assembly 8<sup>th</sup> May 2018

Signed  
Emma Duffy



Town Clerk



Report	Meeting	Date	Agenda Item number
<b>PROGRESS UPDATE</b>	<b>FULL COUNCIL</b>	<b>April 10th 2018</b>	<b>2018/4/18 iv</b>
<b>CENOTAPH POPPY PROJECT</b>			

**PUBLIC ITEM**

This item is for consideration in the public part of the meeting.

**SUMMARY**

To mark the 100<sup>th</sup> Armistice Anniversary Kirkham Town Council discussed an arts installation on the rockery behind the cenotaph which had previously failed to maintain any planting or floral displays. Council would like to see a display similar to the London Tower Poppy display.

The project would achieve the following outcomes

- community involvement to raise awareness of Armistice and help educate young people in it's history.
- Enhance the area around the cenotaph to improve the landscape
- Continue the arts trail which begins with the Covenant project installation on Remembrance Way
- Tie in with previous projects such as the tree planting along Memorial Gardens, the naming of the streets on the Kirkham Triangle development (named after the soldiers on the War Memorial) and the Covenant Project
- Leave a lasting legacy to those service men who gave their lives in WW1 and enhance the existing memorial

**BACKGROUND**

As the London Tower project was a temporary structure consideration is given to "poppies" that would provide a permanent display for the installation and also how the community could contribute to this whilst considering the costs of producing the 100's of flowers needed to create an impact. Investigations so far have given three options.

**OPTIONS**

1. Purchase ready made poppies such as Gardmen's bird feeders and ask the community to pay to dedicate one to the installation.
2. Discuss with metal workers the cost of producing poppies that the community can personalise by painting and signing themselves.
3. Brief public artist to work with community to develop project

<b>CONSIDERATIONS</b>	
<b>1. Purchase ready made poppies</b>	
+	-
Immediate impact	May be too expensive to sell on to individuals
Ready to secure into ground	Can't contact Gardman due to warehouse fire
No need for community workshops	Minimal community involvement
	Paint colours fade to pink over time
	Who will pay for installation
<b>2. Contract metal worker to make poppies</b>	
Can be made to our size and design	May be too expensive to make
Can be added to in the future	Take longer to make, sell, paint, install
Community can purchase then personalise	Futher costs incurred in painting workshops, materials
	More Clerk work/time to project manage
<b>3. Brief Community Artist to manage project</b>	
Relieves Clerk of managing project	Will require a funding application
More Community involvement	
Installation costs covered by fund	
More media coverage	

### **RECOMMENDATIONS (Option 3)**

Council to consider time restraints, costs and outcomes.

Clerk has contacted Arts development Officer at Fylde who will write and publish a brief for Community Artist to manage project, deliver community workshops and oversee installation. Clerk has researched funding opportunities and believes the project meets HLF There and Now Fund criteria (funding details below).

If there is no response from Public artists or bid to HLF is unsuccessful we can revert to purchasing ready made poppies and selling them to the public.

Council could also consider placing additional "Tommys" among the poppies. See photo below In addition to the annual post- service refreshments a proposed event at the Community Centre to celebrate the unveiling and incorporate Youth Theatre production and history of the cenotaph, Memorial Gardens and previous related projects.

### **RESEARCH AND USEFUL LINKS**

Kirkham Covenant Project- <https://www.kirkhamcovenant2016.co.uk/about.html>

KTC Enhancement Plan- <https://www.kirkhamtowncouncil.co.uk/kirkham-town-enhancement-plan.html>



Tommy's- <https://shop.therebutnotthere.org.uk/collections/all-products/products/6-tommy>

Metal poppy- <http://www.gardmanpoppy.co.uk/products/poppy-bird-feeder>

Funding- <https://www.hlf.org.uk/looking-funding/our-grant-programmes/first-world-war-then-and-now>

Financial Implications		
Community recruitment	No cost	Social Media
Artist brief and recruitment	No cost	Fylde to advertise
Artists fees, Workshops and materials	£10,000	HLF Fund
Installation (concrete and fixings)		Labour- HMP Kirkham. Materials KTC.
November 11 <sup>th</sup> Service and unveiling	£500 £650	Fylde Community Fund Rem Sunday Grant
Tommies	£750 each	Public donations
Additional holly lollipop trees to edge the rockery and ground cover evergreens	£500	LCC Parish Council Champion Grant <a href="http://www.postcodecommunitytrust.org.uk/">http://www.postcodecommunitytrust.org.uk/</a> <a href="http://bluesparkfoundation.org.uk/">http://bluesparkfoundation.org.uk/</a>

ENHANCEMENT PLAN PRIORITIES	
1. Economic Vibrancy	✓
2. Activities and Opportunities to involve the Community	✓
3. Amenities and Facilities	✓
4. Environment and Safety	✓
5. Development and planning	

