



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com

www.kirkhamtowncouncil.co.uk

MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY, 13th APRIL, 2021, AT 7.00.P.M. BY ZOOM, TO TRANSACT THE FOLLOWING BUSINESS

Present: Mayor Cllr. L Oades (in the chair) Councillors E Silverwood, S Jones, D. Buckley, P Hodgson, J Cameron, C Hopkinson, Mrs P Brearley, P Brearley

Two minutes silence observed for the passing of the Duke of Edinburgh

2021/4/1 To accept apologies for absence – No apologies received

2021/4/2 The following declarations of interest were made. – Cllr Oades declared a personal interest in all planning, Cllr Hodgson declared a personal interest in all planning and item 2021/4/6.

2021/4/3 it was agreed to accept as a correct record the Minutes of the meeting of the Town Council held on Tuesday, 9th March, 2021.

2021/4/4 To receive the Minutes, if any, and determine recommendations made by the Staffing Committee – minutes received

- (i) To ratify outsourcing of HR duties – To use Blackpool County Council - Agreed
- (ii) Appraisal for Caretaker – To be carried out by Mrs R Hodgson - Agreed
- (iii) Salary review 2021/2022 – No increase 2021/2022 - Agreed

2021/4/5 To receive the Minutes, if any, and determine recommendations made by the Communications Committee - No minutes received.

- (i) Council logo – Property World are looking to build a brand pack for current logo, as well as new logo pack for new website - New website to go live 28th May 2021 - Agreed
- (ii) Headshot photos for new website – Photos of inside of buildings to be taken instead - Agreed
- (iii) New email addresses – Reminder to set up – Agreed
- (iv) Website hosting – Cost from Property World £50/month - Agreed

2021/4/6 To receive the Minutes, if any, and determine recommendations made by the LPAOS Committee – No minutes received

- (i) Renewal of maintenance contract for intruder alarm and fire alarm at Community Centre – to approve cost - Agreed
- (ii) Lancashire Fire Protection – 4 year inspection – to approve cost - Agreed

2021/4/7 To receive Reports (for information only).

- (i) Police Report - Noted
- (ii) Lateral Flow Testing – Update - Noted
- (iii) Mayor's Announcements - None



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2021/3/8 Finances

- (i) To agree accounts for March 2021
- (ii) To agree payment of invoices

E-on	Seasonal illuminations	11.70
Data Protection	Data protection renewal fee	40.00
Altitude Services	New lamp fitting on Memorial Way	540.00
JPI Media	Advert Lancashire Post/Blackpool Gazette website	1350.00
HMRC	PAYE	392.00
Blackbox Security	1 yr Maintenance charge – Intruder & Fire alarm	729.98
Blackbox Security	Callout - Fault on system	54.00
DCB Computing Services	1 yr Domain name	20.00
Meadow Security Alarms	Replace faulty camera at Muga	165.00
MG Payroll Services	Payroll Services	16.80
Lancashire Fire Protection	4 year assessment	516.00
Churchill Security	Key holding at CC & WSH	76.80

2021/4/9 To ratify the following planning applications

Application 21/0184 – 9 Garden Street, Kirkham PR4 2TU – Single storey side and rear extension. The Council had no objections.

Application 21/0120 – 39 South View, Kirkham, PR4 2TT – Variation of condition 3 on planning permission 20/0309 for construction of garage to timber not brick. The Council had no objections.

2021/4/10 To consider the following planning applications

Application 21/0285 – 12 Carrwood Drive, Kirkham PR4 2UQ – Proposed two storey rear extension – The Council has no objection.

Application 21/0290 – Telephone exchange, Orders Lane, Kirkham PR4 2TP – siting of two storage containers within the rear service yard – The Council has no objection

Application 21/0233 – Nookwood Barn, Blackpool Road, Kirkham PR4 2RD – Erection of one detached dwelling house and detached garage – The Council has no objection

2021/4/11 HAZ Kirkham Cultural Consortium – Representation – Special meeting to be held with Andrew Chatterjee to discuss the subject

2021/4/12 Parking around Kirkham Grammar School – Write to Fylde Council - Agreed

2021/4/13 Outdoor group activity at Memorial Way – Passed to LPAOS meeting to investigate



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2021/4/14 Appointment of Accountant/auditor 2021/2022 – The Council agreed to use Rawcliffe Accountants - Agreed

2021/4/15 Election of Mayor /Deputy Mayor 2021/2022 - Following a vote Cllr E Silverwood was elected Deputy Mayor and Cllr Mrs P Brearley was elected Mayor for 2021/2022.

2021/4/16 To set date for Mayor Making 2021 – To await further guidelines - Agreed

2021/4/17 To set date for Annual Assembly 2021 – To await further guidelines - Agreed

Time and Date for Next Meeting - To be advised

Signed

Renate Hodgson

Renate Hodgson
Acting Town Clerk