



# KIRKHAM

## TOWN COUNCIL

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Town Clerk- Emma-Jo Duffy

### MINUTES OF A MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 13<sup>th</sup> MARCH 2018 AT 7.00 PM AT THE COUNCIL CHAMBER, MOOR STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

**Present:** Mayor Cllr. E Silverwood, (in the chair) Councillors E. Oades, K. Beckett ISO, J Cameron and M.Cox. E.Duffy (Minutes)

**2018/4/1 Apologies for absence-** Cllr. D Parkinson (Work commitments) **Accepted**

It is proposed that all Councillors are reminded that apologies and reasons for absence should be submitted before the meeting so Council can accept the apology. If no reason is given Council cannot accept the apology and the six month rule applies.

**Resolved/Action Clerk**

**2018/4/2 Declarations of interests-** Cllr. Oades –All planning matters. Cllr. Cox- FofKP/KirkFest

**Noted**

**2018/4/3 Police report –** PCSO's 7068 Richard Fisher and 7966 Victoria Robinson attended.

- **Carr Hill-** Proposed that the Clerk writes to the school in support of the Police suggestion that the school building is target hardened against crime and vandalism.

**Resolved/Action Clerk**

- **Harvey's-** The shop will reopen under the watchful eye of the Police and Licensing authority.

**Noted**

- **Youth nuisance-** Outdoor furniture smashed at the Willows. Gang of Youth's smoking cannabis on the street. Break-ins at Carr Hill. CCTV coverage from Wesham Community Centre resulted in two Youth Referrals.

**Noted**

- **Contact-** [kirkham.NPT@lancashire.pnn.police.uk](mailto:kirkham.NPT@lancashire.pnn.police.uk)

**2018/4/4 Minutes from the meetings dated 13<sup>th</sup> March** Proposed to accept as a true record

**Resolved**

**2018/4/5 Matters arising from those minutes not on this agenda**

i. **2018/3/5 2018/2/5 2018B/1/1- To elect a key holder-** Propose to ask Cllr. Parkinson

**Resolved/Action Clerk**

ii. **2018B/1/9- Appointment of the internal auditor for 2018/19-** Proposed that Clerk receives a quote from Rawcliffes

**Resolved/ Action Clerk**

iii. **2018/2/8 – Council Chamber-** More quotes to be sought.

**Ongoing**

iv. **2018/2/16- Cyclists dismount-** To be actioned when Maryfields work progresses

**Ongoing**

v. **2018/2/16- chains to be insured abroad-** Awaiting insurance quotes- It is proposed additional cost of taking chains abroad will be taken from Mayors allowance

**Resolved**

vi. **2018/2/16- Gas Board-Orders Lane.** Noted that the land on Orders Lane Car park was not transferred from Fylde but belongs to the Gas Board.

**Noted**

vii. **South View flooded garden-** Proposed that Council pay towards flushing drainage system as a gesture of good will.

**Resolved**

viii. **Update on Station parking-**

**Ongoing**

**2018/4/6 Finances**

- i. **Bank statement not available-**To be circulated after bank statement is received **Action Clerk**

ii. **Payments of invoices Resolved**

416648	Cartridge Guys	Ink/Paper	43
416649	A Class	Gas check boiler service	132
416650	Black Box	Maintenance charge	399.78
416651	Emma Duffy	Bar wages / Sundries	101.73
416652	HMRC	PAYE	1621.48

- i. **Update on bank accounts-** Local Authority registration number requested by bank. Clerk to check with Paul Swindells. **Action Clerk**

**2018/4/7 Mayor's Announcements- None**

**2018/4/8 Report from the Leisure Parks and Open Spaces Committee-**

- Cenotaph project below
- GOTCHA Project below

**2018/4/9 Report from the Staffing committee – Meeting to be set for July. Action Clerk**

**2018/4/10 Planning applications and recommendations**

i. **18/0215 Windrush Wrea Green 19 Timber Lodges**

KTC object to this application on the grounds that it will extend across designated green belt which should not be developed without exceptional circumstances and this does not constitute exceptional circumstances.

It also encroaches on the buffer between Kirkham and Wrea Green.

ii. **18/0206 82 Poulton Street Taxi Rank**

Kirkham Town Council object to this application as it raises concerns over parking and it is not clear if it is for a change of use to an office or a taxi rank. There are no parking spaces in the vicinity as the property is fronted by double yellow lines and a bus stop. The nearest car parks are designated for shoppers and visitors.

If this is a taxi rank as stated where will the taxis park?

iii. **18/0245 KGS Junior Entrance Porch**

Kirkham Town Council object to this application as it will result in a loss of car parking spaces, the lack of which already cause mayhem on the roads during school drop off and pick up times.

**2018/4/11 Report from the representative on Licensing-**

- i. **Dumping on goat field-** Council received many complaints about fly tipping on the land adjacent to the Coppice. This has been reported to the Environmental Health Team. Proposed that the Clerk writes again to the land owners to highlight their responsibility. **Resolved/Action Clerk**

**2018/4/12 Rural Splash report – No report**

**2018/4/13 KBG report- No report**

**2018/4/14 Update on Community Assets – Library- Clerk requests confirmation that Council agree the option of continuing with a business case for securing the library building. Resolved**

Proposed that the Clerk sends the business plan for Council approval before forwarding to the asset transfer team. **Resolved/action Clerk**

#### **2018/4/15 Highways report and any issues-**

- Market Square trip hazard- Uneven cobbles led to a lady tripping and being quite badly hurt- Cllr. Oades continues to report uneven cobbles to Lancs Highways. Clerk to report. **Action Clerk**
- Potholes patched on Ribby Rd, Poulton Street, Market Square and Preston Street awaiting a full resurface this financial year. **Noted**
- **Flags on Mill Street entrance uneven.** Path is dangerous in leading pedestrians to cross at the blind corner from car parks. Flags to be taken up and prickly bushes to be planted. **Refer to LPAOS**

#### **2018/4/16 Correspondence and responses**

- KADAS-** Exhibition permission. Clerk to notify KADAS that LCC own Market Square. **Action Clerk**
- AFC Fylde Trust-** Addressed below
- Litter-**The Coppice. Clerk to ask Parks team to empty dog bin and clear woodland. Fly tipping at the gateway to the Goat field to be checked by Clerk **Action Clerk**
- Beavers-** Maryfields planting. Cllr Cox to liaise with Beaver leader **Action Cllr. Cox**
- Kirkham Singers-** Request for funds. Clerk to notify KTC does not grant funds. **Action Clerk**

#### **2018/4/17 Clerks report**

- **Town End clock-** Mended and working **Noted**
- **Mayor Making invitation list/buffet-** Mayor elect not present
- **GOTCHA** Request for funding new project set up by Doctor's surgeries to involve community in self-help groups. Mention of a "community hub" but unclear of intended outcomes. Project leader Trustee of AFC Trust who have requested meeting to discuss "community development" with Clerk. Propose the Clerk notifies project that we do not fund activities out of Council's remit. Clerk to write to AFC Trust to explain that the Enhancement Plan is owned and carried out by KTC for KTC owned facilities. **Resolved/Action Clerk**

#### **2018/4/18 Projects/Events**

- Allotment extension/ land transfer-** No progress to report
- CCTV- Quote-** Shelved for now
- Sports development-** Awaiting a date Cllrs can meet with Vicar. Clerk met with Peter Downs to discuss changing room refurbishment **Ongoing**
- Cenotaph project-** (Report attached Appendix 1) Clerk to price having poppies made. **Action Clerk**
- Youth project –** Youth Council to be set up as soon as possible. **Action Cllrs. Cox and Parkinson**
- Volunteering-** Ongoing
- KirkFest-** Lottery funding granted. Plans going well. Additional Youth volunteers on board.
- Covenant Project-** 23<sup>rd</sup> June event. Funding for groundworks. Clerk to price reclaimed cobbles. **Action Clerk**
- Enhancement Plan update–** Clerk to promote projects in Newsletter.

#### **2018/4/19 To receive report from representative on Fracking Community**

**Liaison Group –** Meeting postponed to next week due to Easter break.

**Date and time of next meeting – Mayor Making 1<sup>st</sup> May 2018**

**Annual Assembly 8<sup>th</sup> May 2018**

**Meeting closed at 9.30pm**