



# KIRKHAM

## TOWN COUNCIL

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Town Clerk- Emma-Jo Duffy

**MEMBERS OF THE COUNCIL ARE SUMMONED TO A BUDGET MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 4<sup>th</sup> DECEMBER AT 7 PM 2018 AT THE COUNCIL CHAMBER, MOOR STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

### AGENDA

- 2018/12b/1 To note apologies for absence
- 2018/12b/2 To declare any interests
- 2018/12b/3 To adopt the amended Risk Assessment (Attached)
- 2018/12b/4 To adopt the amended Asset Register (Attached)
- 2018/12b/5 To adopt the amended Financial Regulations (Attached)
- 2018/12b/6 To complete the review of activities so far in this financial year and agree objectives for 2019/20 from the Enhancement Plan
- 2018/12b/7 To complete the budget for 2019/20
- 2018/12b/8 To allocate the Capital Expenditure from reserves (Report attached)
- 2018/12b/9 To allocate Grant payments for the year 2019/20 (Report attached)
- 2018/12b/10 To appoint the internal auditor (Report attached)
- 2018/12b/11 To set room hire and pitch hire rates for 2019/20 and allotment rates for 2020/21(Attached)
- 2018/12b/12 To set a date for Precept setting in January 2019

Date and time of next meeting – December 11<sup>th</sup> 2018 7pm

Signed Emma Duffy- Town Clerk