



# KIRKHAM TOWN COUNCIL

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Town Clerk- Emma-Jo Duffy

## MINUTES OF A MEETING OF THE TOWN COUNCIL HELD AT 6.45PM ON TUESDAY 11<sup>th</sup> DECEMBER 2018 AT THE COUNCIL CHAMBER, MOOR STREET, KIRKHAM

**Present:** Mayor Cllr. Peter Hardy, (in the chair) Councillors Dinsley, Hopkinson, Cameron, Brearley, Silverwood, Oades, Parkinson and Cox  
E.Duffy (Minutes)

**Guests: 6.45- Barry Simpson (Secretary of Kirkham Juniors Football Club)-** Mr. Simpson explained that he had met with the Clerk and the Football Association to discuss the Sports Development on WSH but had then approached Carr Hill School to discuss placing the 3G pitch at the school instead. Mr. Simpson requested the Council supported the proposal.

**7pm- Adam and Nathan Vann- KirkFest-** The KirkFest team described their plans for KirkFest 2019 and requested Council permitted the use of Memorial Gardens and The Peoples Park.

**2018/12/1 Apologies for absence-** K. Beckett ISO **Accepted**

**2018/12/2 Declaration of interests-** Cllr. Oades-All planning matters.

Cllr Parkinson item 6.iii. Cllr Cox-Friends of Kirkham Parks.

**2018/12/3 Police report –** Incident rates pending.

The Clerk reports that Police suggest signage at the entrances to the Town notifying visitors that Town Centre CCTV is in operation. Clerk to write to the CSP explaining that signage will give the wrong impression, Council is trying to reduce signage and any funding could go to support individual businesses to install CCTV as the Town Centre CCTV is not effective.

**Resolved/Action Clerk**

It is noted that the cost of the damaged CCTV cameras has been covered by the boy's father.

**Noted**

**2018/12/4 Proposed to accept the minutes** from the meetings dated 12<sup>th</sup> and 13<sup>th</sup> November as true records.

**Resolved**

**2018/12/5 Matters arising** from those minutes not on this agenda

- 2018/11/5 Cllr Cox, Hardy and Oades attended a meeting with KGS Head to discuss parking issues. There was no proposal for additional parking provision but the Head will discuss the issues with the Governors and there will be a follow up meeting.

**Noted**

**2018/12/6 Finances**

i. Proposed that the monthly accounts for November were accepted **Resolved**

ii. Agree payments of invoices

11/12/2018	transfer	Fylde Council	Rem Way seed	1589.43
11/12/2018	transfer	Fylde Council	Bluebell bulbs	60
11/12/2018	transfer	Fylde Council	Skimmia Parterres	1195.37
		Steven		
11/12/2018	transfer	Bradshaw	Wages	69.51
11/12/2018	transfer	K&W Advertiser	Rem Sunday	90
11/12/2018	transfer	Kirkham Xmas	Trees	750
11/12/2018	transfer	RSS	Rem Sunday	384
11/12/2018	transfer	System Hygiene	Cleaning	152.97

11/12/2018	transfer	Emma Duffy	Reimbursements	69.2
11/12/2018	transfer	In Trak	Kirkham Xmas Lights	1080
<b>Card purchases</b>				
05/12/2018	card payment	Morrisons	Crib service food	29.91

Proposed to agree payments with the exception of Skimmia which the Clerk should query. **Resolved/Action Clerk**

- i. Proposed that a £100 donation be made to Youth Theatre for RS teas **Resolved/Action Clerk**
- ii. It was proposed to take out additional subsidence insurance cover at a premium of £116.13 **Resolved/Action Clerk**

**2018/12/7 Mayor's Announcements**

- The Mayor thanked all who helped to make the Blessing of the Crib Service a successful Community Event. **Noted**
- The Mayor has had a busy month with many attendances booked over Christmas. **Noted**

**2018/12/8 Report from the Leisure Parks and Open Spaces Committee-**

- i. Composters- It was proposed that the budget allocated was spent on building a 3bay composter on Rem Way. Clerk to add to Prison list **Resolved/Action Clerk**
- ii. Bird boxes- It was proposed that the Cubs bird boxes be put up in the copse on Rem Way. Clerk to add to prison list **Resolved/Action Clerk**

**2018/12/9 Report from the Staffing committee –**

The Mayor called a meeting with the Clerk and Cllr Cox, Oades and Silverwood at 10am on Friday 16<sup>th</sup> November. The recommendations from that meeting were

- Councillors are reminded of resolution made in 2016 that Cllrs email the Clerk before calling at the office and copy in all Cllrs.
- Meetings to be held at the Community Centre or WSH in future subject to availability at the earlier time of 6pm. Projects to be moved up the Agenda.
- Phones to be kept on silent during meetings
- All Cllrs are given notice of all Council meetings.
- Staffing meetings to be held monthly after LPAOS

**2018/11/10 Planning applications**

- i. 18/0886 81 Dowbridge Extension  
Kirkham Town Council ask that this application is deferred until the use of the building is confirmed.
- ii. 18/0902 78 Poulton Street Extension  
Kirkham Town Council ask that this application is deferred until the applicant states how the rear access will be reached. There is no access off the Council owned car park.

Applications received after Agenda publication-

- iii. 18/0945 The Manse Nursing Home Additional 23 rooms.  
Kirkham Town Council object to this application as there is no provision for car parking. The Town Centre car parks are overfull and residential properties cannot be dependent on them. The proposed extension is over intensive and will overlook the properties on Chestnut Close.

**2018/12/11 Report from the representative on Licensing- No Report**

**2018/12/12 KBG report- No Report**

**2018/12/13 Update on Community Assets Closed/Remove from Agenda**

**2018/12/14 To consider a Highways report and report any issues**

- Bollard missing from outside chip shop

It is proposed that the Clerk writes to the chip shop to ask for the very expensive bollard back and asks the HMP team to cement in the waste bin. **Resolved/Action Clerk**

**2018/12/15 To receive any correspondence and recommend responses**

- i. Southlands petition- Proposed the Clerk replies as previously. **Resolved**
- ii. Fylde-Wheeled bins. Proposed that Cllr. Oades contacts Fylde. **Resolved/Action Cllr. Oades**
- iii. Fylde-Tree Strategy **Noted**
- iv. Aspinall's Circus- Proposed the Clerk replies explain that we already have two events on the grounds this year. A third would be upsetting to the neighbours. **Resolved/Action Clerk**
- v. Fylde- Road naming- Proposed that Clerk replies and suggests the names of the youngest named on the cenotaph **Resolved/Action Clerk**
- vi. Police/CSP- Shop break-ins and Town centre CCTV signage. Proposed the Clerk replies suggesting any additional signage is inappropriate and any funds could support CCTV cameras for shops. **Resolved/Action Clerk**
- vii. Reply from Inspector Jones **Noted**

**2018/12/16 To receive the Clerks report**

- i. Cllr Keith Beckett- Proposed that Cllr. Beckett is given dispensation from the six month absence rule due to ill health. **Resolved**
- ii. Wording for the Xmas Ad- as last year. **Resolved**
- iii. Structural survey- Proposed the Clerk requests a verbal report in the first instance. **Resolved**

**2018/12/17 To receive updates and make recommendations on the following**

**Projects/Events**

- i. Allotment extension/ land transfer **Closed/Remove from Agenda**
- ii. Arts project- children **No progress**
- iii. Sports development/ iv WSH changing rooms- It is proposed that a special meeting will be organised for January to discuss both projects. **Resolved**  
Proposed that the Clerk writes to KJFC and explain that Public Funds must be spent to benefit the whole community so development at WSH will be progressed. **Resolved/Action Clerk**
- iv. Cenotaph project –proposed that the soldier cut outs will be installed at a cost of £900 and installed on Rem Way. **Resolved**
- v. Volunteering - Community Development Project. Bid successful at first stage. Clerk to submit plan before February. **Noted**
- vi. KirkFest- Proposed to grant use of Memorial Gardens. WSH not People's Park for Parking. Clerk to reply with conditions. **Resolved/Action Clerk**
- vii. Covenant Project- Awaiting interpretation. **Ongoing**
- viii. Christmas lights-
- ix. Dog agility trail on Calder Close **Ongoing**
- x. Peoples Park. Awaiting plans from Fylde Officer. **Ongoing**
- xi. Enhancement Plan update– from special meeting **Ongoing**
  - price welcome signs and brown signs for by passes and in roads **Ongoing**

**2018/10/18 Youth Council** –Youth Council worked with Morrison's to hold a stall for collections at the Christmas Light switch on. Hampers to be delivered to elderly. **Noted**

**2018/10/19 Report from representative on Fracking Community Liaison Group**

CLG meeting clashed with Full Council. Notes to follow.

Fracking commenced yesterday (10<sup>th</sup> December) and ten quakes have been recorded since. The last registering 1.5 on the scale so works have stopped for 18 hours. **Noted**

Date and time of next meeting –

Full Council January 8th 6pm Venue to be confirmed

Meeting closed at 10 pm