



# KIRKHAM

## TOWN COUNCIL

The Community Centre  
Mill Street  
Kirkham  
PR4 2AN  
Tel 01772 682755

Email: [kirkhamcouncil@btconnect.com](mailto:kirkhamcouncil@btconnect.com)

[www.kirkhamtowncouncil.co.uk](http://www.kirkhamtowncouncil.co.uk)

**MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 9<sup>th</sup> NOVEMBER 2021 AT 7.00PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

### AGENDA

**2021/11/1** To accept apologies for absence.

**2021/11/2** To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

**2021/11/3** To receive Police Report

**2021/11/4** To accept as a correct record the Minutes of the meeting of the Town Council held on 12<sup>th</sup> October 2021.

**2021/11/5** To receive the Minutes, if any, and determine recommendations made by the Staffing Committee.

**2021/11/6** To receive the Minutes, if any, and determine recommendations made by the Communications Committee.

**2021/11/7** To receive the Minutes, if any, and determine recommendations made by the LPAOS Committee

- i) To discuss potentially updating the CCTV.
- ii) To discuss Carpark gritting for the 2021/2022 winter period – agreed but needs to be ratified
- iii) To discuss replacing the Community Centre Windows in the main hall
- iv) To discuss and update on St. Georges Wildlife Pond – Recent Flooding issues
- v) To discuss the growing concerns over number of fobs and keys in circulation
- vi) To agree for replacement sign to be purchased and erected at St. Georges Wildlife Pond for “Do Not Feed the Ducks”

**2021/11/8** To receive Reports (for information only).

- (i) Lateral Flow Testing – Update
- (ii) Mayor's Announcements

**2021/11/9** Finances To agree payment of invoices



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Churchill Security	Key holding Community Centre	40.32
Churchill Security	Key holding William Segar Hodgson	40.32
K& W advertiser	Remembrance Sunday advert	135.00
DCB Computing	Laptop replacement screen	71.99
DCB Computing	5 Reams of paper for office	17.00
Rawcliffes Accountants	Preparation for year end and Preparation for Audit	1800.00
Seabreeze limited	Cleaning services Oct 11th – Nov 5 <sup>th</sup> 2021	1000.00
Robert Silverwood	Catering Mayoral Buffett	320.00
Locksmiths North West	Open up Metal cabinet	45.00
Megan Vipond	Purchase of computer mouse	12.99
Pipescan ltd	Drain inspection on pond at St Georges park	144.00
Intrack	Sound system Remembrance Sunday	234.00

### The following invoice is to be ratified

Ken Linford	Completion of survey and management plans for woodlands	3162.0
Ken Linford	Gritting (per grit)	88.00+VAT

### 2021/11/10 To consider the following applications

Application number 21/0976 – Foxwood drive, Kirkham, PR4 2DS – Two storey and single storey side extension.

**2021/11/11** To discuss request from local Foodbank for a hub grant and collection box to help support local families.

**2021/11/12** To discuss a request from AFC Fylde/ Kirkham Companions in regards to arranging a Christmas present hamper for the local residents who attend Kirkham Companions.

**2021/11/13** To discuss a request from Cllr Jones in regards to governance training

**2021/11/14** To discuss a request from Slimming world in regards to them obtaining storage at the Community Centre, placing an A frame & banner up for advertising and whether they can pay a fixed rate for a three hours block – 52 weeks of the year.

**2021/11/15** To discuss the proposal of outsourcing employment law advise for both the staffing committee and Town Clerk.

**2021/11/16** To discuss the proposal of having a maintenance person/ company to call on when we need jobs.

**2021/11/17** To discuss and review the current ventilation system to ensure that we are complaint with all regulations.



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**2021/11/18** To discuss the "Blessing of the Crib".

**2021/11/19** Boundary Commission update

**2021/11/20** To report on any updates HAZ project

**2021/11/21** To report on Highways

Time and Date for Next Meeting 7<sup>th</sup> December 2021.

Signed

Shauna White  
Town Clerk

