



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com

www.kirkhamtowncouncil.co.uk

MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 12th OCTOBER AT 7pm AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Present: - Mayor, Councillor Mrs P Brearley (in the Chair), Councillors P. Brearley, J. Cameron, E Oades E. Silverwood, and D Buckley.

2021/10/1 To accept apologies for absence – Apologies were received and accepted by Cllr Hopkinson and Cllr Jones.

2021/10/2 To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared – Cllr E Oades declared in an interest in all planning matters and Kirkham Junior Football Club. Mayor Cllr Mrs P Brearley and Cllr P Brearley declared a personal interest in planning.

2021/10/3 To receive Police Report – Received and Action to be taken by the Town Clerk to write to the Chief Constable on behalf on Kirkham Town Council.

2021/10/4 To accept as a correct record the Minutes of the meeting of the Town Council held on 15th September 2021 – Agreed.

2021/10/5 To receive the Minutes, if any, and determine recommendations made by the Staffing Committee.

i) Staffing update – Agreed to Discuss in Committee

2021/10/6 To receive the Minutes, if any, and determine recommendations made by the Communications Committee.

i) Update from Chairman – Noted.

ii) Mobile phone usage/town clerk – Agreed that Town Clerk will have usage of the mobile phone purchased by the Council.

iii) To discuss potential change over from existing accounting software to a different software – Agreed – Town Clerk to action and work alongside the accountant to the change the existing software Sage to Xzero.

2021/10/7 To receive the Minutes, if any, and determine recommendations made by the LPAOS Committee

- i) Update on meeting with Kirkham Juniors – Discussed and Noted.
- ii) Report from Facilities Assistant – Discussed and Noted
- iii) Report from FBC Contractor- Discussed and Noted
- iv) LPAOS Chairman – Discussed and Noted
- v) CCTV Update – Discussed and Noted



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- vi) Committee members – in the know – Discussed and Agreed that going forward all committee members would be kept in the loop with anything relating to LPAOS.
- vii) People's Park fencing update – Discussed and Agreed to go back to LPAOS.
- viii) Churchill Security contract and extending alarm time to 1m – Discussed and Agreed to extend alarm time from 30 seconds to 45 seconds at both the CC and WSH.
- ix) Update on Woodlands Management Plan – Agreed for LPAOS chairman to take Action.

2021/10/8 To receive Reports (for information only).

- (i) Lateral Flow Testing – Update – Discussed and Town Clerk and Facilities Administrator to take Action by advertising the Lateral Flow Testing along with Fylde.
- (ii) Mayor's Announcements
 - To discuss implementing a booking system – Discussed – Agreed and Town Clerk to take Action by introducing a booking system in order for all invoicing and payments in relation to bookings are all in one system.
 - Electric Car Park charges – Discussed and Not Agreed.
 - Christmas Light Switch on 2021 – Discussed and Noted.

2021/10/9 Finances

- (i) To agree payment of invoices – Agreed.

Churchill Security	Key holding Community Centre	40.32
Churchill Security	Key holding William Segar Hodgson	40.32
Churchill Security	Alarm call out	37.80
K& W advertiser	Job vacancy x 1 week	67.50
Knight Air Ltd	Cleaning products	270.23
Pitchmark	Installation of new goalposts	300.00
Vinny Locksmith	Lock change	121.00
Seabreeze cleaning ltd	Cleaning services x 3	104.00

2021/10/10 To consider the following applications

Application number - 21/0913 – 42 Foxwood Drive, Kirkham, Pr4 2ds - Conversion of garage to habitable space – Kirkham Town Council have no objection.

Application number – 21/074 – 79 Ribby Road, Kirkham – Conversion of Brick barn to form ancillary living accommodation for dwelling with office at first floor and garage at ground floor including installation of external staircase access to first floor, addition of chimney, demolition of single storey garden store and workshop and alterations to door/wind – Kirkham Town Council have no objection.



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2021/10/11 To discuss LPAOS committee vacancy, nominations for the position to be filled - Discussed and Agreed that Cllr J Cameron will join the LPAOS committee.

2021/10/12 To discuss complaint received from resident with regards to Damage and danger from cricket balls from the Cricket club – Discussed and Town Clerk to take Action by writing to the Cricket Club on behalf of Kirkham Town Council.

2021/10/13 To report on Highway – Noted.

2021/10/14 Boundary Commission update – Discussed - Town Clerk to take Action by writing to Fylde Council.

2021/10/15 To discuss new windows in the main hall – request from a user – Discussed – Town Clerk to action the replacement of the broken window. The proposal of new windows is to be sent to the LPAOS committee.

2021/10/16 Request from councillor Buckley to discuss the parking situation at the top of Freckleton Street, caused by employees at the crossroads offices – Discussed – Town Clerk to Action by writing directly to the Businesses at the offices.

2021/10/17 To discuss Flooding situation at the top of Freckleton Street – now both sides of carriageway heavily flooding – Discussed – Town Clerk to Action by writing to Cllr Jones at LCC on behalf of Kirkham Town Council.

2021/10/18 To discuss the hedge on Kirkham Bypass. Complaints from Kirkham residents that this hedge has still not been cut and is now almost impassable - Discussed – Town Clerk to Action by writing to Cllr Jones at LCC on behalf of Kirkham Town Council.

The Mayor moved exclusion of the public and press on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. The Mayor emphasised that anything discussed during the course of the evening must not be discussed with any person not in attendance at the meeting, she added that failure to observe confidentiality is a very serious breach and could result in the removal from the Council of anyone failing to comply.

2021/10/16 To discuss accounts:

I) R Hodgson	Admin duties Jan- Sept	11,970.00
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2021/10/17 To receive the Minutes, if any, and determine recommendations made by the Staffing Committee.

I) Staffing update

Time and Date for Next Meeting 9th November 2021



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