



KIRKHAM

TOWN COUNCIL

The Community Centre
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Town Clerk- Emma-Jo Duffy

MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 8th OCTOBER 2019 AT 7pm AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

6pm - Guests- Paul Drinnan, Catherine Kitching, Andrew Chatterjee- HAZ/Future High Street Bids

AGENDA

2019/10/1 To accept apologies for absence- Cllr. Hardy

2019/10/2 To receive any declarations of interests in an Agenda item- Members are reminded that, in accordance with Section 94 of the Local Government Act 1972 and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

2019/10/3 To accept as a correct record the minutes from the extra-ordinary meeting of the Town Council dated 22nd August.

- To resolve Cllr. Hopkinson's objection to 2019/8/2

2019/10/4 To receive minutes of and determine recommendations made by LPAOS committee.

- Report on charging points
- Update on prisoner initiative
- Missing free car park signs
- Quote for tarmacking Mill Street top alley
- Update on CC rates
- Works to be added to contract

2019/10/5 To receive minutes of and determine recommendations made by the Staffing committee.

- Excluded item.

2019/10/6 To receive reports (for information only)

Members will be aware that it is not lawful for decisions to be taken on any matter not on the agenda.

- Police (attached)
- Mayors Announcements
- Kirkham Business Group

2019/10/7 To receive update and determine recommendations made by the Development working group- attached

2019/10/8 Finances

- i. Agree the monthly accounts for September (attached)
- ii. Agree payments of invoices

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|----------------|----------------------------|---------|
| Nexus | Annual contract | 421.20 |
| Streamline | Top car park lining | 1200.00 |
| Streamline | Middle car park lining | 1200.00 |
| Blachere | Christmas Lights | 1539.46 |
| K&W Advertiser | Public Assembly | 90.00 |
| System Hygiene | Cleaning Products | 96.95 |
| PFK | External Audit | 960.00 |
| HMRC | PAYE | 2234.31 |
| Fox | Road Planings (Allotments) | 288.00 |

- iii. To consider the matters arising from the external audit and resolve what action to take.
 - a. AGAR was not accurately completed before submission for review. • The Council has not restated the prior year figures in Boxes 2 and 3, as reported in the prior year External Auditor Report, these figures should read £189,531 and £86,987 respectively.
 - b. • The smaller authority should exclude VAT from Boxes 3 and 6, since the accounts are prepared on an income and expenditure basis. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR.
 - c. In the completion of the Annual Internal Audit Report, and their detailed report, the internal auditor has drawn attention to significant weaknesses in relation to budgetary control and financial regulations. The smaller authority must ensure that action is taken to address these areas of weakness in a timely manner.
 - d. The smaller authority should ensure that it has regard to the level of reserves held when considering future precept requests.

2019/10/9 To consider the following Planning applications and make recommendations-

| | | |
|---------|--------------------|-------------------|
| 19/0334 | 3-5 Blackpool Road | Detached dwelling |
| 19/0747 | 50 Southlands | Extension |

2019/10/10 To resolve how to purchase laptop and projector

2019/10/11 To resolve lack of communication with the Mayor (Cllr. Hopkinson)

2019/10/12 To resolve a request for a "watch your speed sign" on Station Road. (Cllr. Jones)

2019/10/13 To accept the quotes for additional bins, covers and liners on Remembrance Way, MUGA and Centre.

2019/10/14 To resolve the songs for Kirkham Singers to perform at Remembrance Sunday service. To resolve who will set up the PA system and Hall and read the Order of Wreath Laying.

2019/10/15 To resolve a reply to residents of South View and resolve reply from Mark Menzies.

- 2019/10/16** To resolve to write to Pound bakery regarding damage to pavement/water pipes.
- 2019/10/17** To accept the quotes for installing fire shutters in CC kitchen (Budget £1000)
- 2019/10/18** To resolve the reply to Community Library proposal
- 2019/10/19** To resolve a reply to Ribby Road parking complaint.
- 2019/10/20** To note letter to Mark Menzies re. crossings on A585/583
- 2019/10/21** To resolve a reply to complaint of damage to Gillow Road fence
- 2019/10/22** To resolve a reply to Ribby Road “stub road” query.
- 2019/10/23** To resolve a request for Station Road Woodland paths.
- 2019/10/24** To resolve a reply to defibrillator request at WSH.
- 2019/10/25** To set a date for the budget 2020/21 meeting.

Date and time of next meeting – Tuesday 12th November 7pm

Signed
Emma Duffy



Town Clerk

Police figures

| Incidents | Apr-18 | May | June | July | Aug | Sept | Oct | Dec | Jan 19 | Feb | March | May | June | July | August | Sept |
|---------------------------------|--------|-----|------|------|-----|------|-----|-----|--------|-----|-------|-----|------|------------|--------|------|
| Nuisance/ASB | 13 | 14 | 18 | 12 | 6 | 8 | 16 | 16 | 14 | 14 | 16 | 14 | 22 | 2 | 24 | |
| Criminal Damage | 8 | 4 | 3 | 3 | 0 | 2 | 6 | 4, | 11 | 1 – | 3 | 3 | 3 | 0 | 2 | |
| Theft | 5 | 4 | 11 | 8 | 6 | 5 | 8 | 2 | 5 | 11 | 5 | 8 | 7 | 10 | 7 | |
| Assaults | 6 | 20 | 13 | 10 | 11 | 8 | 10 | 5 | 8 | 10 | | 6 | 5 | | 9 | |
| Road Traffic Incidents | 5 | 8 | 10 | 8 | 4 | 5 | 6 | 9 | 8 | 5 – | 6 | 4 | 5 | 5 1 RIP | 6 | |
| Road related (i.e. obstruction) | 9 | 4 | 2 | 13 | 5 | 6 | 7 | 5 | 4 | 11 | 9 | 5 | 17 | 0 | 13 | |
| Car Crime | | | | | | | | | | 8 | 2 | 5 | 4 | 3 | 2 | |
| | | | | | | | | | | | | | | | | |

2019/10/7 To receive update and determine recommendations made by the Development working group

Budgeted items from 2019 Action Plan

| Project | Budget | Recommend to Full Council |
|--|---|---|
| Install street signage Paint lampposts | £10,000 + S106 when available- Cllr. Oades to clarify | <ul style="list-style-type: none"> Update from Cllr. Oades on progress Recommend receiving quotes for painting lampposts |
| Improve signage on by-passes | | <ul style="list-style-type: none"> Update from Cllr. Oades on progress |
| Develop echelon parking along Freckleton Street | | <ul style="list-style-type: none"> Update from Cllr. Oades on progress |
| Improve Eagles Court Car Park | | <ul style="list-style-type: none"> Price tarmac works on Eagle Court with other car parks |
| Community Development project | | <ul style="list-style-type: none"> Deferred |
| Install bike stands | In Bloom | <ul style="list-style-type: none"> Refer to Council |
| Develop dog agility/walking area | 2,350 KIB | <ul style="list-style-type: none"> Prioritise Move budget from People's Park to this project Clerk to check with designer for installer or receive quotes from local builders Reduce area to behind Scout hut |
| Resurface WSH Car Park | 10,000 | <ul style="list-style-type: none"> Awaiting quotes (include gully drains) Cllr Hodgson |
| Extend Arts Trail | 13,000 | <ul style="list-style-type: none"> Focus on café wall first Clerk has ownership and has requested permission Acquire 3 designs and quotes for windows/kids theme |
| Peoples Park improvements | 5,000 | <ul style="list-style-type: none"> Move budget to dog park |
| Develop Sports Facilities | 50,000 11,358 NHB | <ul style="list-style-type: none"> Feasibility study to be carried out |
| Extend Sports Ground | 30,000 | <ul style="list-style-type: none"> Refer to Council if we should contact Moore's again |
| Involve and provide activity for youth | Room Hire | <ul style="list-style-type: none"> Continue to support youth activity |
| Raise awareness of dog fouling | From signage budget | <ul style="list-style-type: none"> Price signage when dog park is complete |
| Upgrade CC heating system | 10,000 | <ul style="list-style-type: none"> Clerk to get energy consultants in (3-4k) |
| Install solar panel | 5,000 | <ul style="list-style-type: none"> Clerk to get energy consultants in (3-4k) |
| Install Composting bays | 2,000 | <ul style="list-style-type: none"> Clerk working on interpretation |

Items in 2019/20 budget

| | | |
|------------------|-------|--|
| Flooring | 1,000 | <ul style="list-style-type: none"> Not a capital expenditure-move to CC repairs in budget |
| Kitchen shutters | 1,000 | <ul style="list-style-type: none"> Refer quote to Council |

Items considered without budget

| | |
|--------------------|--|
| CC extension | <ul style="list-style-type: none"> Suggest project is shelved |
| Lights replacement | <ul style="list-style-type: none"> Clerk to get energy consultants in (3-4k) |
| Eagles Court wall | <ul style="list-style-type: none"> Clerk to write to car park owners |
| Tarmac alley | <ul style="list-style-type: none"> Cllr. Hodgson to get quotes |
| The Close | <ul style="list-style-type: none"> Put disposal to Council for consideration Development group to view |

2019/10/13 To accept the quotes for additional bins, covers and liners on Remembrance Way, MUGA and Centre.



2019/10/14 To resolve the songs for Kirkham Singers to perform at Remembrance Sunday service.

Would you be happy for us to sing the 1st verse of “Abide with me” unaccompanied before the band and congregation join in with the other verses?

> - Is there only 1 other hymn “Our God all help in ages Past” and the national anthem to sing?

> - Would you like us sing anything else during the service?

> - Are you Happy for us to stand next to the band as this will help us to keep in time with them?

2019/10/18 To resolve the reply to Community Library proposal

I am a resident of Kirkham and looking for a little project and this is my idea. I wondered if I could get some help with it.

I am not sure if you have heard of the ‘look for a book’ on facebook where children package and hide books locally for other children to find. I have hidden 10 books around Kirkham but afterwards felt guilty about the plastic package...would finders re-use or just throw so bad for the environment.

I then started thinking about a free library outside our house (but haven’t found a suitable cupboard etc.) but then my husband pointed out that we would have people standing outside our house if they were looking at / using it.

I have since googled it and it is an upcoming thing with ones popping up in old phone boxes etc. I wondered if there would be a suitable place to set one up in Kirkham, I was thinking of the community area behind St Michaels (by the allotments) or if ok with St Michaels school, around there/co-op as gets a lot of street traffic and well lit etc. I live near here also so would like to be near me to check on it/add books.

I have attached some ideas and wondered what opinions were like? I would stock the library and check on it weekly and I was thinking about Kirkham Prison making one and I would get my mother in law to decorate as she is an artist and if HM Prison or the council could install it? (It is just a wooden box with a Perspex viewing window, a couple of shelves, a hinged door and a little roof to keep the rain off).

I would welcome any help as think it is a lovely community idea and could have a shelf for children’s books and a shelf for adults.



2019/10/19 To resolve a reply to Ribby Road parking complaint.

I am a resident of Ribby Road, Kirkham and have been for many years. In term time we have considerable problems with parents parking outside our home, and down the road, over the grass even driving over verges.

My drive is regularly parked over. This is despite there being t bars over my drive and single yellow lines in place. I regularly have to ask people to move and am met with levels of discern to abuse.

I am not well myself suffering with a heart and neurological condition, and require support and live next to a very elderly lady who needs carers.

Every year I communicate with the school directly over this, and have initiated the proceedings again. Is there anything else that can be done regarding this?

2019/10/20 To note letter to Mark Menzies re. Crossings A585/583 and resolve reply from Mark Menzies.

I would like to draw your attention to what I regard as a very serious safety issue in my area of Fylde, Kirkham.

I moved to the new Spinnings development on Preston New Road a year ago, hoping to be living near a nice small town which I could access in a walk of less than half an hour. However despite the council's talk of communities and sustainability, I am unable to access the town of Kirkham on foot except via crossing a very busy dual carriageway at the Ribby Hall roundabout. This goes for everyone who lives on both this estate and the Storey estate next to us.

The road is so dangerous that I avoid walking into Kirkham as much as possible, despite me being an avid walker. Therefore even going to the chemist or the newsagents involves a car journey. This is ridiculous in an age where we should very clearly be reducing car use.

However more than concerns for myself I am concerned for all the school aged children on both these estates, particularly the secondary children who attend Carr Hill or Kirkham Grammar. I have witnessed on many occasions children trying to cross at rush hour and it is very, very dangerous. I firmly believe that it is an accident waiting to happen.

I have contacted Fylde Borough council who told me that a crossing was in the plans and it is up to LCC to now provide it. I contacted LCC weeks ago, who gave me a reference number 187638 but never contacted me again.

The visibility is very poor anyway at the roundabout and the darker nights and mornings will only increase what I regard as a very dangerous situation.

We need this crossing to be installed as a matter of urgency and before someone is killed or seriously injured. Elderly people would not stand a chance of crossing the road. My daughter and grandchild are moving to the estate this week and I also feel that she will be prevented from walking into town because of crossing the road there. I would like to think that when my grandson starts school they could walk on foot which is surely what we should be encouraging.

In addition to the safety of walkers I am concerned about the cycle path which is not marked across the entrance to the Spinnings estate, and the white line is actually the outside of the cycle path. Again when the darker mornings and evenings begin cyclists will be at risk. Basically the road out of the estate cuts directly across the cycle path with no warning that it is actually a cycle path.

2019/10/21 To resolve a reply to complaint of damage to Gillow Road fence

My wife, family and I live at the above address. We have lived at the address for over twenty years. Our rear garden looks over to a foot pathway that runs from Gillow Road to Bentley Drive. I am given to understand that the maintenance of the land that the path stands on is the responsibility of Kirkham Town Council, who I understand, engage Fylde Borough Council in the maintenance programme. The boundary between our land and the land upon which the path sits is marked by a metal vertically barred fence approximately two metres high which was in situ when we moved to the property in 1995 (before the land, which was then owned by Kirkham Grammar School, was sold and the "Kingfisher Estate" including Bentley Drive and connecting pathway was built. Our garden had an ivy plant growing on the fence when we bought the house and we have allowed it to grow to cover the fence to provide screening from the path and from the prevailing westerly winds. The plant covered the entire length of the fence that required screening from the pathway.

On 21 June 2019 our family went abroad leaving the house unoccupied and returned on 30 June 2019.

On our return, we found that the ivy plant covering the fence had been almost entirely damaged by cutting the stems near to the base. This resulted in the ivy dying and exposing our rear garden. At some time between that day and 10 July 2019 (probably on 4 or 5 July 2019), I spoke with some ground maintenance personnel who I noticed were working on the grass at the rear of my house. They informed

me that they had been asked to remove the ivy at your request, owing to some form of complaint received by you. I hasten to add that we have not received any communication concerning the plant from any person whatsoever. We then had to travel abroad again on 10 July 2019 and decided to contact you regarding the matter on our return. We finally returned on 29 August 2019.

As you may appreciate, we are somewhat bemused by all that has happened in this matter and would be grateful if you could possibly shed some light as to the incident.

2019/10/22 To resolve a reply to Ribby Road “stub road” query.

Bit of a unique scenario; I think our road is “officially” nameless.

Before the Kirkham bypass was constructed our road was part of the existing “Ribby Road”, but it is now a “stub road”.

No official map has our road named, despite the houses being 100+ years old.

And no SatNav/GPS system has our address recorded.

I have written to the major mapping companies on multiple occasions, but none of them are willing to add our road name as they say there is no “official record” of it being named.



2019/10/23 To resolve a request for Station Road Woodland paths.

I love walking my little dog through the wood.

Quick question though. The shale paths you have installed are brilliant. However is there a plan to finish them off please? As in extending them down to the Coppice entrance / exit? It can get very sludgy in wet weather.

2019/10/24 To resolve a reply to defibrillator request at WSH.

The Club would like to site an automatic defibrillator at WSH. We have purchased the defib but we would like to store it externally on the wall outside the pavilion. Then the unit could be registered with North West Ambulance Service and could be used by the general public in the case of a cardiac arrest rather than just the Club having access to such a vital piece of equipment.

However, we would need to purchase a special combination-locked cabinet to store the defib in and install to the outside of the pavilion.

Would the Council contribute to the costs of the cabinet and installation (if the Council is agreeable to installation in the first instance)?

The cost of the cabinet is £600 including VAT.