



# KIRKHAM TOWN COUNCIL

The Community Centre  
Mill Street  
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## MINUTES OF THE PRECEPT MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 21 FEBRUARY 2023, 6.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

### Attendees:

Elaine Silverwood (Mayor)	Chair
Liz Oades	Councillor (Cllr.)
Chris Hopkinson	Cllr.
Damian Buckley	Cllr.
Stewart Jones	Cllr.
James Cameron	Cllr.
Elizabeth Squires (Minutes)	Town Clerk

### DESCRIPTION

### ACTION

#### 23/02/01A Apologies for Absence

*To accept apologies for absence.*

No apologies noted.

#### 23/02/02A Declarations of Interest

*To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*

No declarations of interest were noted.

#### 23/02/03A Precept 2023/24

*To set and agree the Precept for 2023/24*

Councillors were presented with the budget statement as at 9 February 2023.

There was discussion around the income and expenditure streams and impact on 2023/24 charges. The economic impact facing residents was a concern.

The Councillors agreed that the Precept for 2023/24 would not be increased for the residents of Kirkham. This decision to be ratified at the Town Council Meeting scheduled for 7 p.m.

Signed

Elizabeth Squires

Town Clerk





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## MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 21 FEBRUARY 2023, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

### Attendees:

Elaine Silverwood (Mayor)	Chair
Liz Oades	Councillor (Cllr.)
Chris Hopkinson	Cllr.
Damian Buckley	Cllr.
Stewart Jones	Cllr.
James Cameron	Cllr.
Elizabeth Squires (Minutes)	Town Clerk

### DESCRIPTION

### ACTION

#### 23/02/01 Apologies for Absence

*To accept apologies for absence.*  
No apologies noted.

#### 23/02/02 Declarations of Interest

*To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*

Cllr. Oades declared an interest in Planning and Kirkham Juniors Football Club.

Cllr. Buckley declared an interest in Planning Decision 22/0872.

#### 23/02/03 Minutes of the Previous Meeting

*To accept as a correct record the Minutes of the Town Council held on 10 January 2023.*

Minutes were accepted as a true record.

#### 23/02/04 Matters Arising

All matters arising from 10 January 2023 meeting were noted. Matters arising from 14 February 2023 meeting were noted.

## DESCRIPTION

## ACTION

### 23/02/05 Mayors Announcements

#### (i) Precept 2023/24

The Councillors ratified their agreement not to increase the precept for 2023/24.

#### (ii) Kirkham Futures

Detailed discussion took place about Kirkham Futures and the requirement for timely notification of what is happening within the Town Centre. Councillors agreed that a discussion with Fylde Council was required at the earliest opportunity. Councillor Oades to write to the Chief Executive for Fylde Council outlining the need for a meeting.

**ACTION: Cllr. Oades to write to the Chief Executive of Fylde Council and the Town Clerk to co-ordinate diaries.**

**Cllr.  
Oades/Town  
Clerk**

#### (iii) Replacement Furniture

The Councillors noted that the replacement chairs for the Community Centre had now been delivered.

#### (iv) Printer

Cllr. Buckley provided a summary of current printing costs using the existing printer. He also stated that the printer was obsolete in technology terms. The Town Clerk provided a summary of leasing costs. The Councillors agreed the move to leasing as this was a less expensive option and that the functionality of a replacement printer/scanner would be improved.

**ACTION: Town Clerk to arrange for a replacement leased printer.**

**Town Clerk**

#### (v) Purchase Orders for Town Council Expenditure

The Town Clerk provided an update on the use of Xero and explained that all purchase orders for the Town Council will be raised through this means.

### 23/02/06 Leisure, Parks and Opens Spaces

#### (i) Siting of Market Square Furniture

The Town Clerk provided a proposal for siting Market Square and Town Centre furniture. Councillors agreed to the proposal.

#### (ii) Wyre Avenue Planting Up

The Town Clerk informed the Councillors that a resident was keen to plant up an area on Wyre Avenue. A plan of the proposal was provided for information. The Council agreed to this.

#### (iii) Blackpool Road Upgrade to Existing Path

Cllrs. discussed the scheme for Lancashire County Council to upgrade a cycle pathway. Cllrs. agreed that although there had been resident objection to this, that the safety concerns of all residents were key importance. They agreed that the consultation between Kirkham Town Council and Lancashire County Council was now concluded.

## DESCRIPTION

## ACTION

(iv) Kirkham Juniors FC Pitch Maintenance

The Town Clerk confirmed that the Kirkham Juniors FC had provided clarification in respect of additional grass cutting arrangements at William Segar Hodgson Playing Fields.

(v) New Homes Grant

Cllr. Buckley outlined the need to use the New Homes Grant funding by 31 March 2023. The Councillors agreed that this be used for lighting on The Close Park.

### 23/02/07 Planning

Planning details were added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Councillors as they arrive.

#### Applications

Applications were noted. Concern was raised in respect of application 23/0115 in respect of the impact that this would have on the economy of Kirkham Town Centre.

**ACTION: The Town Clerk to inform Planning at Fylde Council of the Council's agreement to applications and their concern with application 23/0115.**

Town Clerk

#### Decisions

Decisions were noted.

### 23/02/08 Finances

(i) Payment of Invoices

The Council approved payment of all invoices noted at Appendix Bank Balances as at 5 January 2023

(ii) Presentation of Bank Balances as at 9 February 2023

The Councillors noted the bank balances as at 9 January 2023. Cllr. Buckley asked for balances after the invoices have been paid to be sent via email.

**ACTION: The Town Clerk to email the Councillors the bank balances after invoices have been paid.**

Town Clerk

### 23/02/09 Bookings

(i) General Update

The Town Clerk informed the Town Council that new bookings were being taken for William Segar Hodgson. The Councillors discussed current charges and agreement was made to introduce a Bar Tariff (at the Community Centre) and increase the room hire hourly rate. Allotments and pitch charges for 2023/24 to remain unchanged.

### 23/02/10 Policing Matters

(i) Report from the Police

**DESCRIPTION**

**ACTION**

The Police report for January 2023 was noted.

**23/02/11** There will be no April 2023 meeting as this will fall during the pre-election period. A meeting will occur in May 2023. The date and time of the next meeting to be confirmed.

Signed



**Elizabeth Squires**  
Town Clerk