



MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 20 SEPTEMBER 2022, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Elaine Silverwood	Chair
James Cameron	Councillor (Cllr.)
Elizabeth Oades	Cllr.
Chris Hopkinson	Cllr.
Damian Buckley	Cllr.
Elizabeth Squires (Minutes)	Town Clerk

22/09/01 Apologies for Absence

None.

22/09/02 Declarations of Interest

To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Cllr. Oades: All planning applications and Kirkham Juniors Football Club. Cllr. Oades will leave the meeting for these items.

22/09/03 Minutes of the Previous Meeting

To accept as a correct record the Minutes of the meeting of the Kirkham Town Council held on 12 July 2022.

Minutes were accepted as a true record. Cllr. Buckley approved and they were seconded by Cllr. Cameron.

22/09/04 Mayors Announcements

(i) Sign off of the Annual Accounts and AGAR

The Councillors were in agreement that the Annual Accounts and AGAR be published on the Town Council's website. Both documents were authorised by the Mayor and the Town Clerk.

(ii) Defibrillators (one purchased and one offered)

The Town Clerk informed the Councillors that the defibrillator at William Segar Hodgson was waiting to be installed.

ACTION: The Town Clerk to contact the electrician so that the defibrillator can be installed.

(iii) Kirkham Juniors FC

Kirkham Juniors FC has contacted the Council requesting that they are able to take soil samples, these will be sent to the Football Association for testing. The Councillors agreed that this could be done.

(iv) A583 Crossing

Concern was raised in respect of the A583. A discussion continued about safety concerns in relation to the A583 and the need for either a pelican crossing and/or speed restrictions. Cllr. Oades is liaising with Fylde Council on this matter.

(v) Community Centre Hot Water Replacement Option 2

The hot water replacement, originally scheduled for 19 September 2022 will take place 20 – 22 September 2022.

(vi) Barrier, Mill Street Car Park

In principle the installation of a barrier on Mill Street Car Park was considered to be a good idea, however the cost of installation and management of the barrier requires further consideration, given that travellers on the car park had not been a regular cause for concern in 22 years. Fylde Council have been policing such matters.

(vii) Lancashire Partnership Against Crime (LANPAC) Membership

Not approved.

(viii) Warm Places

Noted, however rooms at Community Centre and William Segar Hodgson are fully utilised.

22/09/05

Staffing

(i) Contracts re: Lemons Consulting Group Update

Cllr. Hopkinson are ready to be sent out in word format. These to be sent to staff in .pdf format by the Town Clerk in the Mayor's name.

(ii) Inspection of Property by Staff

The Job Description of the Facilities Administrator to be evaluated to determine responsibility for the inspection of property and undertaking relevant course of action to address any findings.

ACTION: Town Clerk to liaise with Fylde Council to obtain a detailed copy of the land that the Town Council owns to support future work required/requested.

22/09/06

LPAOS

(i) Tree Policy

All tree requests submitted to Fylde Council have been addressed with the exception of Bentley Drive.

(ii) Nesting Boxes Remembrance Way

Deferred.

(iii) Winter Summer Planting

Fylde Council have been informed to progress with proposed winter and summer planting as previously agreed.

(iv) Remembrance Way – Boards

The boards surrounding the sculpture on Remembrance Way have been removed due to their poor state.

(v) Street Lighting Columns

The street lighting columns are in need of re-paint. Cllr. Silverwood requested that the lights on Mill Street car park be repaired as necessary. Cllr. Cameron requested that lights be fixed.

The Town Clerk to liaise with relevant company to repair lighting columns on the Mill Street car park. Lights to be replaced with relevant company.

(vi) Redevelopment of The Close Park

Cllr. Buckley raised that In Bloom are able to fund however asked if the Council would match fund. This was agreed. Cllr. Buckley to raise with the Council when more is known. Cllr. Buckley also stated that the area has a lack of lighting. Cllr. Oades stated that grant funding may be available to support lighting.

(vii) Painting of Poppies

The Town Clerk informed the meeting that the Caretaker has been painting the poppies in Memorial Park. The Council expressed their thanks to the Caretaker for doing this.

(viii) Allotments

Defib

Not approved at this time.

Hire of Skips

Two skips were purchased to remove waste from the compost heaps. The allotment group are responsible for purchasing their own skip. All compostable waste should be disposed of by each allotment holder.

ACTION: Town Clerk to liaise with the Allotment Society.

Compost Heaps

The compost areas on Remembrance Way to be used by Fylde Council for waste generated by that area. The area may need to be secured.

Removal of Brambles on the Car Park

Not now required.

Allotments General

The Council agreed that vacant full allotments be halved to facilitate the management of the allotment waiting list (currently 28 persons). They also agreed that only one allotment per household be offered, existing allotment holders will not be affected by this until their plot is offered back to the Council.

The Council to evaluate costs and revise the Allotment Agreement to include key responsibilities of the allotment holders.

Moles and Rabbits on WSH

Options for the eradication of moles and rabbits on the WSH playing fields.

ACTION: The Town Clerk to obtain costings and re-present to the Council.

22/09/07 Planning

Planning details were added to the Kirkham Town Council meeting agenda. These will be forwarded to the Councillors as they arrive.

Applications

The Council voted to approve all applications except 22/0616 and 22/0668.

ACTION: Town Clerk to inform Planning at Fylde Council of the Council's objection to the two applications.

Decisions

All decisions made by Fylde Council were noted by the Council.

22/09/08 Finances

(i) Payment of Invoices

The Council approved payment of all invoices noted at Appendix A.

(ii) Presentation of Bank Balances as at 6 September 2022

The Councillors noted the bank balances as at 6 September 2022.

22/09/09 Bookings

(i) Family Request for 18th Birthday Party

No problems arose as a result of the 18th birthday party.

(ii) Other Bookings

The Town Clerk informed the Council that an additional cost had been applied to one room hire charge for additional cleaning.

22/09/10 Policing Matters

(i) Speeding

The Town Clerk informed the Council that the police were undertaking speed checks in the area.

(ii) Reports from the Police

None, the Council asked that future reports be presented to each meeting.

22/09/11 Standing Orders of the Council

Standing Orders of the Council do not require update at this time.

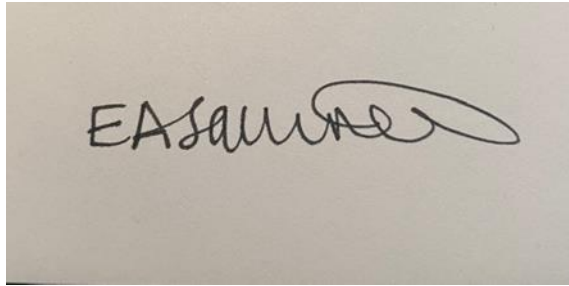
22/09/12

Time and Date for Next Meeting

Tuesday 11 October September 2022 at 7.00 pm

Signed:

Date: 20/09/22

A photograph of a handwritten signature in black ink on a light-colored background. The signature is written in a cursive style and appears to read 'EASquires'.

**Elizabeth Squires
Town Clerk**