



### MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 11 OCTOBER 2022, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Elaine Silverwood	Chair
James Cameron	Councillor (Cllr.)
Elizabeth Oades	Cllr.
Chris Hopkinson	Cllr.
Damian Buckley	Cllr.
Stuart Jones	Cllr.
Elizabeth Squires (Minutes)	Town Clerk

#### 22/10/01 Apologies for Absence

No apologies.

#### 22/010/02 Declarations of Interest

*To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*

Cllr. Oades: All planning applications and Kirkham Juniors Football Club. Cllr. Oades will leave the meeting for these items.

#### 22/10/03 Minutes of the Previous Meeting

*To accept as a correct record the Minutes of the meeting of the Kirkham Town Council held on 20 September 2022.*

Minutes were accepted as a true record, approved by Cllr. Buckley and seconded by Cllr. Hopkinson.

#### 22/10/04 Mayors Announcements

(i) Kirkham Juniors FC

The Council did not support the container being placed on the field. More information is required before a decision can be made. All requests to be made through the Town Clerk in the first instance.

Facebook is not to be used by Kirkham Juniors FC to slander William Segar Hodgson playing fields.

**ACTION: Town Clerk to liaise with Kirkham Juniors FC to obtain additional information in respect of the container and report back at the next meeting.**

(ii) A583 Crossing

Cllr Oades has spoken to the Planning Department at Fylde Council. All Councillors agreed to a pedestrian crossing. A discussion in respect of the proposed A585 underpass pursued.

**ACTION: The Town Clerk to write to Fylde Council to ascertain progress.**

(iii) Community Centre Hot Water Tank Replacement

Done.

(iv) Barrier Mill Street, Kirkham

No at this time.

(v) Fracking

Cllr Oades to write to Fylde Council, Lancashire County Council and the Government in respect of the new stance on fracking. The Town Council are committed in protecting residents in respect of safety.

**ACTION: Cllr. Oades will write to all parties in respect of fracking concerns.**

(vi) Remembrance Sunday

Remembrance wreaths have been delivered and are currently being distributed. The sound system, road safety and St. John Ambulance are already booked. Fylde Council have been informed (they inform Lancashire Constabulary and Lancashire County Council on behalf of the Town Council). A notice will be placed in Kirkham and Wesham Advertiser outlining the timing of the event and this will also be posted on both the Town Council Facebook site and the website.

(vii) Speed Enforcement Wesham

More detail is required in respect of speed enforcement.

**ACTION: Cllr. Jones to obtain additional detail.**

(viii) Charges Matrix

Hire of room prices require review. Cllr. Buckley will review and put recommendations to the Council. The Town Clerk is aiming to produce a profit and loss statement for each building to support the work being undertaken by Cllr. Buckley. The Facilities Administrator to review room vacancy and report to the next meeting.

**ACTION: Cllr. Buckley to review pricing with the Town Clerk. A facilities report to be presented to the next meeting.**

22/10/05

**Staffing**

(i) Staff Contracts Update

Staff contracts have now been issued.

(ii) Inspection of Property by Staff

The Councillors requested that the Facilities Administrator inspect property and take remedial action, however acknowledged that additional guidance/support from stakeholders may be required.

**ACTION: Town Clerk to liaise with Fylde Council to obtain a detailed copy of the land that the Town Council owns to support future work required/requested. Facilities Administrator to inspect property.**

## (i) Tree Policy

All tree requests submitted to Fylde Council have been addressed. Two new requests have been received, both St. George's Park. A sign 'do not feed ducks' is in the pond on St. George's Park and a resident has requested that this to be removed. Trees and shrubs on Springfield Avenue require attention.

**ACTION: Town Clerk to raise a tree request for the overgrowth on St. George's Park.**

## (ii) Street Lighting Columns

The Town Clerk has liaised with Altitude to repair lighting columns on the Mill Street car park. Five bulbs are to be replaced by Altitude (prices fixed as part of a 3-year contract) and one light fitting also requires repair, parts have been ordered. The light in the ginnel is out, Altitude to repair. The Council asked that the Facilities Administrator check lighting on Mill Street car park.

**ACTION: The Facilities Administer to check lights on a weekly basis.**

## Benches

The Council approved the purchase of two benches, one to be sited at Carr Lane. Benches cannot be sited at the market square due to pending works. The Town Council website does display prices and designs, however these may require update. Cllr. Hopkinson raised the need for a Bench Policy.

**ACTION: Town Clerk to contact Glasdon for a quotation for a bench and liaise with the resident for reimbursement. Cllr. Hopkinson to liaise with the Town Clerk to formulate a Memorial Bench Policy.**

## (iii) Painting of Poppies Update

The poppies in the Memorial Park have been re-painted and the underside will be painted in the spring.

## (iv) Redevelopment of The Close Park

Cllr. Buckley raised that In Bloom are able to fund however asked if the Council would match fund. This was agreed. Cllr. Buckley to raise with the Council when more is known. Cllr. Buckley also stated that the area has a lack of lighting. Cllr. Oades stated that grant funding may be available to support lighting.

## (v) Allotments

Agreement

Amendment to be made to the agreement to include a clause in respect of responsibility by the Allotment holders for the usage of water.

Hire of Skips

The Allotments to purchase a skip for removal of non-compostable waste. This to be paid for from their funds.

#### Wood for Fencing

The Council agreed to the purchase of fencing panels for the allotments. The holders to make arrangements for the repairs to fencing.

#### Compost Heaps

Contractors are evaluating ways that the compost heaps can be secured for their use on Remembrance Way.

#### Moles and Rabbits on WSH

Kirkham Juniors FC have informed the Council that work in respect of mole eradication at WSH will not be disruptive to their usage Monday-Friday.

**ACTION: The Town Clerk to obtain costings and re-present to the Council.**

### **22/10/07 Planning**

Planning details were added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Councillors as they arrive.

#### **Applications**

Two applications were not approved, 20/135 and 21/0894 due to lack of car parking and potential impact on residents.

**ACTION: Town Clerk to inform Planning at Fylde Council of the Council's objection to the two applications and also to those agreed.**

#### **Decisions**

All decisions made by Fylde Council were noted by the Council.

### **22/10/08 Finances**

#### **(i) Payment of Invoices**

The Council approved payment of all invoices noted at Appendix A.

Two additional invoices were presents, one for Rawcliffe & Co. for the VAT return preparation and one for inTrak for the Remembrance Sunday speaker system. All invoices were approved for payment.

#### **(ii) Bank Balances as at 6 October 2022**

The Councillors noted the bank balances as at 6 October 2022.

### **22/10/09 Bookings**

#### **(i) General Update**

The Facilities Administrator has booked all of the regular users into Hallmaster for 2023/24. Council requested that the Facilities Administrator attend the next meeting, reporting on issues such as building usage.

**22/10/10 Policing Matters**

(i) Reports from the Police

The Police report was noted.

**ACTION: The PCSO to be invited to the next meeting.**

**22/10/11 Time and Date for Next Meeting**

Tuesday 8 November 2022 at 7.00 pm, Parks from Fylde Council in attendance at 6pm and PCSO at 6.30 pm

**Signed:**

**Date:**

**Elizabeth Squires  
Town Clerk**