**MINUTES OF THE BUDGET SETTING MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 23rd JANUARY 2018 AT 7.00 PM AT THE COUNCIL CHAMBERS, MOOR STREET, KIRKHAM**

**Present:** Mayor Cllr. E Silverwood (in the chair), Councillors E. Oades, K. Beckett, M.Cox, J Cameron and D. Parkinson. E.Duffy (Minutes)

**2018B/1/1 Apologies for absence-** None.

The Mayor has received notice of resignation with immediate effect from Cllr. Paul Hodgson. Proposed that Council accept his resignation and the Clerk writes to thank him for his work on behalf of Council over the years. **Action Clerk**

Clerk to remove details from website and bank accounts. **Action Clerk**

**2018B/1/2 Declarations of interests**

Cllr. Oades and Silverwood- Kirkham Trust and Kirkham in Bloom

Cllr. Cox Friends of Kirkham Parks and KirkFest

**2018B/1/3 Financial Risk Review**

Financial risks assessed. Clerk to make adjustments for Council approval. **Action Clerk**

**2018B/1/4 Asset Register Review-** Asset register reviewed. Clerk to add car parks, CCTV cameras, remove Millennium clock and have Civic Regalia valued. **Action Clerk**

**2018B/1/5 Financial Regulations Review-** Financial regulations reviewed. No changes required.

**2018B/1/6**

1. **Review of activities so far in this financial year –** Completed activities
* Lease on Maryfields
* Consultation and 3 year plan
* Transfer of Car Parks
* Support of KirkFest and Christmas Lights
* Installation of CCTV camera system-Rem Way
* Further improvement of Remembrance Way and bench installation
* Increased use of Community Centre and WSH Pavilion and pitches
* Installation of signage on buildings and Open Spaces.
* Groundworks for art installation
1. **Agree objectives for 2018/19-** Consideration given to the draft 3 year development plan. Clerk to cost and prioritise for Council approval. **Action Clerk**

**2018B/1/7**

1. **Budget setting for 2018/19-** Clerk to enter figures for Council approval **Action Clerk**
2. **Allocation of Capital Expenditure** –Clerk to enter costings from Development Plan into capital Expenditure **Action Clerk**

**2018B/1/8 Grant payments for the year 2018/19** -The giving on grants was reviewed. It is Council Policy not to award grants. Consideration given to expanding Kirkham Trust activities. Clerk will investigate. **Action Clerk**

**2018B/1/9 Appointment of internal auditor-** deferred to next meeting.  **Deferred**

**2018B/1/10 Room hire rates for 2018/19 –** Commercial rates reduced to attract users. Regular user rates held during economic decline.

**2018B/1/11 Precept for 2018/19-** Deferred to allow Clerk to set Capital Expenditure budget. **Deferred**

Date and time of next meeting-13th February 2018