



# KIRKHAM

## TOWN COUNCIL

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**MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 20 SEPTMBER 2022 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

**Gail Isbister Parks and Coastal Services, Fylde Council**

**6.00 PM – 7 PM**

- i. General Update
- ii. Tree Requests
- iii. Winter and Summer Planting
- iv. Planting of Bluebells

**Apologies Given**

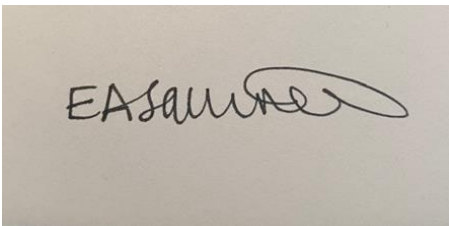
**AGENDA**

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>22/9/1</b>	<b>Apologies for Absence</b>  <i>To accept apologies for absence.</i>	<b>Mayor</b>
<b>22/9/2</b>	<b>Declarations of Interest</b>  <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	<b>Mayor</b>
<b>22/9/3</b>	<b>Minutes of the Previous Meeting</b>  <ul style="list-style-type: none"> <li>• To accept as a correct record the Minutes of the meeting of the Town Council held on 12 July 2022.</li> </ul>	<b>Mayor</b>



Item	Description	Action
22/9/8	<b>Finances</b> Refer to Appendix B for detail <ul style="list-style-type: none"> <li>i. To agreed payment of invoices</li> <li>ii. Presentation of Bank Balances as at 6 September 2022</li> </ul>	Town Clerk
22/9/9	<b>Bookings</b> <ul style="list-style-type: none"> <li>i. 18<sup>th</sup> Birthday Party Update</li> <li>ii. Other bookings</li> </ul>	Town Clerk
22/9/10	<b>Policing Matters</b> <ul style="list-style-type: none"> <li>i. Speeding</li> <li>ii. Reports from the Police</li> </ul>	Town Clerk
22/9/11	<b>Standing Orders of the Council</b>	Town Clerk
22/9/12	<b>Time and date of next meeting is 11 October 2022 @ 7.00 PM</b>	

Signed



**Elizabeth Squires**  
Town Clerk

**APPENDIX A: Agenda Item 22/9/7**

**Applications Received**

<b>Application No.</b>	<b>Date</b>	<b>Location</b>	<b>Proposal</b>
22/0522	8 July 2022	47 Preston Street Kirkham PR4 2YA	Extension and alteration of the dwelling: 1. Single storey rear extension 2. External alteration of rear outbuilding to form garden room, including lean to roof, window and patio door 3. Rooflight to rear roof plane of main dwelling 4. Rooflight to eastern roof plane of rear outrigger 5. Replacement timber front door
22/0396	20 July 2022	5 Preston Street Kirkham PR4 2YA	Alteration of the property: 1. Removal of existing ground floor shop front and first floor windows to front elevation 2. Construction of timber shop front to ground floor 3. Timber sash windows to first floor 4. Replacement timber painted door to ground floor 5. Re-render to front elevation of property
22/0588	28 July 2022	1 Roman Way Kirkham PR4 2YG	Selective branch reduction to lime tree T5 TPO (Kirkham) 1993
<b>22/0668*</b>	<b>1 September 2022</b>	<b>66 Marsden Street (rear of) Kirkham PR4 2TH</b>	<b>Residential development of 5 dwellings following demolition and removal of all buildings and structures</b>
22/0493	4 September 2022 (Issued)	The Homestead Ribby Road Kirkham PR4 2BE	Application to discharge details required by condition 5 (access), condition 7 (drainage), condition 10 (construction method statement) of reserved matters approval 20/0501
22/0687	6 September 2022	65 Ribby Road Kirkham PR4 2BB	Proposed light crown lift to lower branches of T1 oak in rear garden of dwelling of TPO 2019 No. 1 Kirkham
22/0653	7 September 2022	79 & 79A Poulton Street Kirkham PR4 2AJ	1. Replacement of ground floor door and timber surround to 79A Poulton Street 2. Replacement ground floor shop front to 79 Poulton Street 3. Replacement of 1 <sup>st</sup> and 2 <sup>nd</sup> floor front elevation windows with timber sliding sash
22/0474	8 September 2022	31 Gillow Road Kirkham PR4 2JS	Single storey rear extension
<b>22/0616*</b>	<b>9 September 2022</b>	<b>Mill Farm Sports Village Fleetwood Road Medlar with Wesham</b>	<b>Erection of employment building providing a mixture of manufacturing/assembly (Class B2) and storage/distribution (Class B8), and ancillary offices/showroom area, including car parking and landscaping areas</b>

**Decisions Made**

<b>Application No.</b>	<b>Decision and Date</b>	<b>Location</b>	<b>Proposal</b>
22/0425	27 July 2022	H M Prison Kirkham Freckleton Road Kirkham PR4 2RN	Application to discharge condition 4 (surface water and foul water drainage scheme) of planning permission 21/1108

**APPENDIX A: Agenda Item 22/9/7**

<b>Application No.</b>	<b>Decision and Date</b>	<b>Location</b>	<b>Proposal</b>
22/0384	29 July 2022	Kirkham Grammar School Ribby Road Kirkham PR4 2BH	Temporary (until 31/12/2027): Installation of 2 storey classroom block
22/0097	1 August 2022	10 Station Road Kirkham PR4 2AS (Thistle Tattoo)	Installation of hardwood timber shop front to replace existing
22/0100	1 August 2022	Former HSBC Bank 30 Poulton Street Kirkham PR4 2AB	Alterations to elevations to reinstate areas of original stone and brickwork and to replace individual windows to both Birley Street and Poulton Street elevations
22/0101	1 August 2022	4 Church Street Kirkham PR4 2SE	Listed building consent for: 1. Removal of sand/cement render from chimney stacks 2. Re pointing of facing brickwork with lime-based mortar 3. Installation of new railings to front elevation adjacent front door and basement windows 4. Introduction of cobbles to front of property
22/0103	1 August 2022	2A Church Street Kirkham PR4 2SE	Removal of existing shop front and installation of replacement hardwood shop frontage, and replacement of windows to first floor of front elevation
22/0120	1 August 2022	1-3 Preston Street Kirkham PR4 2YA	Removal of existing shop front and installation of replacement hardwood shop frontage, replacement of windows to ground and first floor of front and side elevation and removal of external steel stair case to side elevation
22/0149	1 August 2022	4 Church Street Kirkham PR4 2SE	Installation of new railings to front elevation adjacent front door and basement windows, and introduction of cobbles to front of property
22/0398	3 August 2022	Unit 5 Kirkham Trading Park Freckleton Road Kirkham PR4 2RA	Change of use from a joinery manufacture workshop (use Class B2) to a warehouse with ancillary trade counter for trade and retail sales (use Class B8)
22/0641	18 August 2022	Ancenis Court Kirkham PR4 2RT	Reduction of branches to three trees within curtilage of Ancenis Court within Kirkham conservation area
22/0508	24 August 2022	10 Church Street Kirkham PR4 2SE	Certificate of lawfulness for the proposed use of a dwelling house (use Class C3) as a home for up to 2 young people (up to 18 years of age) in receipt of care and up to 2 non-resident carers working in shifts (use Class C2)
22/0353	2 September 2022	1 Whinfield Terrace Blackpool Road Kirkham PR4 2RE	1. Change of use of land from commercial to residential curtilage associated to 1 Whinfield Terrace, Blackpool Road, Kirkham 2. Construction of detached double garage within extended curtilage area 3. Construction of 2.5M high gateposts with 2M high electric gate to access commercial space to land

**APPENDIX A: Agenda Item 22/9/7**

<b>Application No.</b>	<b>Decision and Date</b>	<b>Location</b>	<b>Proposal</b>
			rear of dwelling
22/0547	5 September 2022	35 Roman Way Kirkham PR4 2YG	Felling of prunus 'kanzan' ( <i>cherry blossom</i> ) covered by TPO (Kirkham) 1993
22/0250	6 September 2022	82A Poulton Street Kirkham PR4 2AH	Installation of timber shopfront and replacement windows at ground level, installation of timber bay window with sliding sash windows to first floor, and reinstatement of timber window to second floor
22/0396	6 September 2022	5 Preston Street Kirkham PR4 2YA	Alteration of the property: <ol style="list-style-type: none"> <li>1. Removal of existing ground floor shop front and first floor windows to front elevation</li> <li>2. Construction of timber shop front to ground floor</li> <li>3. Timber sash windows to first floor</li> <li>4. Replacement timber painted door to ground floor</li> <li>5. Re-render to front elevation of property</li> </ol>
22/0497	6 September 2022	3 - 5 Poulton Street Kirkham PR4 2AA	Alteration of property: <ol style="list-style-type: none"> <li>1. Removal of existing ground floor shop front and installation of replacement shop front</li> <li>2. Slate roof to front roof plane</li> <li>3. Rendering of side elevation</li> <li>4. Removal of render and reinstatement of brick work to chimney</li> </ol>
22/0588	9 September 2022	1 Roman Way Kirkham PR4 2YG	Selective branch reduction to lime tree T5 of TPO (Kirkham) 1993
22/0454	12 September 2022	26 Poulton Street Kirkham PR4 2AB	Installation of replacement shop front with centralised doorway, box bay windows and bifold doors, and retractable awning over Replacement of existing windows with timber sliding sash windows to first floor

## APPENDIX B: Agenda Item 22/9/8

### i. To agreed payment of invoices

#### Payments for Authorisation 20 September 2022

Invoice Date	Invoice Number	Payee	Detail	Amount £
02 August 2022	I0029718	Woodys Group	Paving for Bin Area	114.60
08 August 2022	KT_JULY22	Lemons Consulting Group Limi	Staff Contracts	650.00
16 August 2022	042011	Blackpool Skip Hire Ltd	Skip - Millennium	282.00
17 August 2022	PMK-20274	Turfix	Line Marking	480.00
19 August 2022		John D Fletcher	Window Cleaning	20.00
22 August 2022	I-10625/87120	Rawcliffe & Co	Professional Services	2,604.00
22 August 2022	I-10628/87120	Rawcliffe & Co	Professional Services	1,008.00
22 August 2022	I0029719	Woodys Group	Top Soil WSH	66.00
22 August 2022		John D Fletcher	Cleaning Gutters CC and WSH	280.00
23 August 2022	4706	Grundys	Paint	42.49
24 August 2022	69	Love to Clean	Cover for Andrew R Annual Leave	270.00
25 August 2022	14870	Pete Marquis	Skip - Millennium	270.00
31 August 2022	320098	Knight Air Products Ltd	Mop Heads and Hand Towels	21.06
01 September 2022	5311	Nexus	Hygiene Disposal	468.00
09 September 2022	NCC 080922/15	LALC	Whistlestop Tour for Clerks	35.00
15 September 2022	4402	Freckleton FC	Refund of Key Deposit for WSH	25.00
20 September 2022		Fylde Borough Council	5/12 Parks Payment	69,995.50
				<b><u>76,631.65</u></b>

### ii. Presentation of Bank Balances as at 6 September 2022

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£167,565.86	£167,565.86	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£230,499.68	£230,499.68	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£204,221.60	£204,221.60	Expanded Balance

1 - 3 Accounts

#### Notes:

1. Payment for the Town Council Parks contract will be made from the Corporate Current Account, this is not reflected in the balance listed above. A payment for five months for the year to date is scheduled to be made (£69,995.50) and a standing order for the remaining seven has been set up, £11,995.50 to be paid each month.
2. VAT reimbursement for the financial year 2021/22 is in the process of being claimed, the value of the reimbursement is £44,169.