



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE ANNUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 10 OCTOBER 2023 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

NOTE: Pre Meeting Discussion

HAZ – Helen Juste

6.00-6.30 PM

Kirkham Bowling Club Secretary – Melvyn Gilbert

6.30-7.00 PM

Lancashire Constabulary

Agenda Item 23/10/11

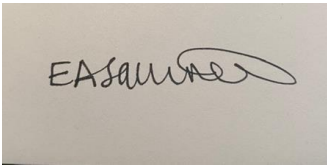
PUBLIC PARTICIPATION Members of the public are invited to attend and an opportunity will be given for residents to speak during the open forum, refer to 23/10/04 below.

AGENDA

DESCRIPTION		ACTION
23/10/01	Apologies for Absence <i>To accept apologies for absence.</i>	Mayor
23/10/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
23/10/03	Minutes of the Previous Meeting <i>To accept as a correct record the Minutes of the Meeting held on 12 September 2023.</i>	Mayor
23/10/04	Public Participation <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	
23/10/05	Matters Arising from Previous Meeting (i) Quotes for Screens – Community Centre and WSH (ii) Willows Church Bins (Agenda item 23/10/06 (v)) (iii) Vexatious Policy (Agenda item 23/10/06 (vi)) (iv) Speed Control (Cllr. Jones) (v) MOT for the Allotment (vi) Peoples' Park Bench (vii) In Bloom - Grant (viii) Debit Card (Agenda item 23/10/09 (i))	Brief update Town Clerk

DESCRIPTION		ACTION
	(ix) NALC Log In (x) Santander Interest Rates (xi) WSH Equipment Upgrade	
23/10/06	Mayors Announcements (i) Events Attended (ii) Boxing Grant - To be ratified (iii) Kirkham Futures - Phase 2 (iv) Training (v) Willows Church (vi) Vexatious Complaints Procedure - Draft (vii) Email and Phone Use (viii) Dishwasher (ix) Bowling Green	Mayor
23/10/07	Leisure Parks and Open Spaces (i) Feedback LPAOS Committee 5 October 2023 (ii) Flooding Issues (iii) South View – Update (iv) Love Clean Streets - Update (v) Morgan and Morecambe Offshore Wind Farms Update (vi) Twinning Update	Cllr. Wellings, Chair of LPAOS
23/10/08	Planning Refer to Appendix A for full listing.	Town Clerk
23/10/09	Finances (i) Santander Debit Cards Refer to Appendix B for detail: (ii) To agreed payment of invoices (iii) Presentation of bank balances as at 5 October 2023 (iv) Feedback Finance and Events Committee 19 September 2023	Cllr. Byers, Chair of the F&E Committee
23/10/10	Bookings General update	Town Clerk
23/10/11	Policing Matters Refer to Appendix C for detail	Town Clerk
23/10/12	Staffing (i) Overtime payments	Cllr. M. Ledger Chair of Staffing
23/10/13	Kirkham Baths Update	Cllr. Wellings
23/10/14	Time and date of next meeting is 21 November 2023 @ 7.00 PM	

Signed

A rectangular area containing a handwritten signature in black ink. The signature appears to be "EASQUIRES" followed by a large, stylized flourish.

**Elizabeth Squires
Town Clerk**

APPENDIX A: Agenda Item 23/10/08 PLANNING

Applications Received

Application No.	Date	Location	Proposal
23/0579	14 Sept 2023	2 Vale Royal Kirkham PR4 2YU	Change of use of dwellinghouse (use Class C3) to a home for up to tow young people (between 8 to 18 years of age) with care provided 24 hours a day by up to two non-resident carers and one manager working shifts (use Class C2).
23/0612	5 Sept 2023	HM Prison Kirkham Freckleton Road Kirkham PR4 2RN	<ol style="list-style-type: none"> 1. Removal of an existing water tank and replacement with a pump room and water tank, enclosed by a 3m fence. 2. Construction of pump room and 2 no. water tanks, enclosed by a 3m fence.
23/0621	20 Sept 2023	Kirkham Cricket Club Woodlands Avenue Kirkham PR4 2JQ	Solar panels to front and rear roof slopes of Clubhouse.
23/0647	20 Sept 2023	Kirkham Grammar School Ribby Road Kirkham PR4 2BH	Removal of dead branches on ash tree T2 of TPO 1989 No 8.
23/0670	28 Sept 2023	Whitworth (Chemists) Ltd 2A Church Street Kirkham PR4 2SE	Non material amendment to planning permission 22/0103:1 to replace brick work finish to front of property with render.

Decisions Made

Application No.	Date and Decision	Location	Proposal
23/0556	5 Sept 2023 Granted	17 Barnfield Kirkham PR4 2AQ	Application for prior notification of single storey rear extension of 4M projection, 3M ridge and 2.76M eaves.
23/0515	7 Sept 2023 Granted	Community Centre Birley Street Kirkham PR4 2AN Note: Councillors have approved, this decision, to be ratified.	Extension and alteration of the building: <ol style="list-style-type: none"> 1. Front extension to form entrance to new toilet and shower room. 2. Modification of window to front elevation to form double door entrance to main building. 3. Hard and soft landscaping to front of building. 4. Blocking up of existing door to southern elevation.

APPENDIX B: Agenda Item 23/10/09 FINANCES

- (i) To endorse the timely payment of invoices:

Payable Invoice Detail

Kirkham Town Council

For the period 1 September 2023 to 5 October 2023

Status contains Awaiting Approval

INVOICE DATE	CONTACT	DESCRIPTION	INVOICE TOTAL
Awaiting Approval			
19 Sep 2023	Divine Signs Ltd	Signage	142.14
26 Sep 2023	Altitude Services	Photocell for lights in Memorial Park	315.72
29 Sep 2023	Intrak Sound & Light	Speakers Remembrance Sunday 2023	300.00
29 Sep 2023	HMRC	HMRC Liabilities Q2 2023-24: July, Aug & Sep 23	2,073.64
29 Sep 2023	Evolve Document Solutions	Photocopying 25/08/23 to 29/09/23	38.59
30 Sep 2023	PKF Littlejohn	AGAR to 31/03/23	1,008.00
30 Sep 2023	Woodys	Top soil	92.40
30 Sep 2023	Grundys Ironmonger	Sep 23 statement Inv 5144 Bucket/wire brush/knee pads/door wedge/glue/batteries	72.94
30 Sep 2023	Woodys	Cold lay tarmac	92.40
1 Oct 2023	Churchill Security Ltd	Keyholding WSHP	50.58
1 Oct 2023	Churchill Security Ltd	Keyholding CC	50.58
3 Oct 2023	Scottish Power	Lights on recreation ground - unmetered supply - 30/06/23 to 30/09/23	1,347.21
5 Oct 2023	M G Payroll	Jul-Sep 23 Q2 2023-24 payroll processing fees	115.70

- (ii) Presentation of Bank Balances as at 5 October 2023:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£119,104.53	£119,104.53	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£195,520.77	£195,520.77	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£211,617.69	£211,617.69	Expanded Balance

1 - 3 Accounts

Total Values

Current balance: £526,242.99

APPENDIX C: Agenda Item 23/10/11 POLICE REPORT

Verbal report will be presented



**Lancashire
Constabulary**
police and communities together