



# KIRKHAM

## TOWN COUNCIL

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**MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 9 APRIL 2024 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

**NOTE: PRE MEET ARRANGED FOR 6PM WITH LANCASHIRE CONSTABULARY**

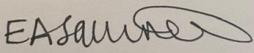
**PUBLIC PARTICIPATION** Residents of Kirkham are invited to attend and an opportunity will be given for them to speak during the open forum, refer to 24/04/04 below.

### AGENDA – Part 1

DESCRIPTION		ACTION
24/04/01	Apologies for Absence <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
24/04/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
24/04/03	<b>Minutes of the Previous Meeting</b> <i>To accept as a correct record the Minutes of the Meeting held on 19 March 2024</i>	Mayor
24/04/04	<b>Public Participation – Kirkham Residents</b> <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
24/04/05	<b>Lancashire Constabulary - Policing Matters</b> (i) Verbal Update	
24/04/06	<b>Matters Arising from Previous Meeting</b> (i) Signage (ii) D Day 80 Beacons (Cllr. Byers) (iii) Civility and Respect Pledge (Cllr. Jones) (iv) Information Board	Brief update Town Clerk

DESCRIPTION		ACTION
24/04/07	<b>Mayors Announcements</b> (i) Events Attended (ii) Twinning (iii) The Close Park (iv) St. George's Pond (v) Skip Hire (vi) Disabled Facility Community Centre (vii) Grant William Segar Hodgson (viii) CCTV (ix) Boxing Grant	Mayor
24/04/08	<b>Leisure Parks and Open Spaces</b> (i) Feedback of LPAOS issues (ii) Flooding (iii) In Bloom	Cllr. Wellings, Chair of LPAOS Cllr. Welch
24/04/09	<b>Planning</b> Refer to <b>Appendix A</b> for full listing.	Town Clerk
24/04/10	<b>Finances</b> Refer to Appendix B for detail: (i) To agreed payment of invoices (ii) Presentation of bank balances as at 4 April 2024 (iii) Feedback Finance and Events Committee	Cllr. Byers, Chair of the F&E Committee
24/04/11	<b>Bookings</b> General update	Town Clerk
24/04/12	<b>Staffing</b> Part 2	Cllr. Byers
<p><b>AGENDA – Part 2 – Confidential items to be discussed In Committee (if applicable)</b></p> <p><i>The proposal is for:</i>  <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i>  <b><i>Councillors are asked to agree this action and only this will be minuted.</i></b></p>		
24/04/13	Time and date of next meeting is 14 May 2024 @ 7.00 PM	

Signed



**Elizabeth Squires**  
 Town Clerk

## APPENDIX A: Agenda Item 24/04/09 PLANNING

### FYLDE COUNCIL

#### Applications Received

Application No.	Date	Location	Proposal
24/0144	19 MAR 2024	24 WINDMILL AVENUE KIRKHAM PR4 2ZQ	DORMER EXTENSIONS TO THE EAST AND WEST FACING ROOF SLOPES OF THE MAIN DWELLING.

#### Decisions Made

Application No.	Date and Decision	Location	Proposal
23/0421	2 APR 2024 <b>WITHDRAWN BY APPLICANT</b>	56 PARK ROAD KIRKHAM PR4 2BJ	CERTIFICATE OF LAWFUL DEVELOPMENT FOR THE PROPOSED USE OF A DWELLINGHOUSE (USE CLASS C3) AS A HOME FOR UP TO FOUR YOUNG PEOPLE (NO OLDER THAN 18 YEARS OF AGE) WITH CARE PROVIDED 24 HOURS A DAY BY UP TO TWO NON-RESIDENT CARERS WORKING IN SHIFTS (USE CLASS C2).
24/0003	25 MAR 2024 <b>APPROVE CERTIFICATE</b>	30 FOXWOOD DRIVE KIRKHAM PR4 2DS	CERTIFICATE OF LAWFUL DEVELOPMENT FOR THE PROPOSED USE OF A DWELLINGHOUSE (USE CLASS C3) AS A HOME FOR ONE YOUNG PERSON (NO OLDER THAN 18 YEARS OF AGE) WITH CARE PROVIDED 24 HOURS A DAY BY UP TO TWO NON-RESIDENT CARERS WORKING IN SHIFTS WITH ONE MANAGER (USE CLASS C2).
23/0745	20 MAR 2024 <b>GRANTED</b>	1 CARR DENE COURT PRESTON STREET KIRKHAM PR4 2XA	RETROSPECTIVE APPLICATION FOR THE ERECTION OF A TIMBER PERGOLA WITHIN FRONT GARDEN OF DWELLING.

## APPENDIX B: Agenda Item 24/04/10 FINANCES

(i) To endorse the timely payment of invoices (total value £4,540.14):

Status contains Awaiting Approval

INVOICE DATE	REFERENCE	DESCRIPTION	INVOICE TOTAL	BALANCE
<b>Better Fire Doors</b>				
26 Jan 2024	001502	Fire Doors - function room CC	2,061.24	2,061.24
<b>Total Better Fire Doors</b>				<b>2,061.24</b>
<b>Churchill Security Ltd</b>				
1 Apr 2024	INV-0000031330	Keyholding CC	57.16	57.16
1 Apr 2024	INV-0000031331	Keyholding WSHP	57.16	57.16
<b>Total Churchill Security Ltd</b>				<b>114.32</b>
<b>Evolve Document Solutions</b>				
25 Mar 2024	1582	Photocopying 26/02/24 to 25/03/24	17.99	17.99
<b>Total Evolve Document Solutions</b>				<b>17.99</b>
<b>Grundys Ironmonger</b>				
14 Mar 2024	5026	Trowels x 10, Forks x 10, Hoe x 2, Spade x 2, Bucket for Kirkham in Bloom	214.40	214.40
19 Mar 2024	5030	Graffiti remover	5.99	5.99
<b>Total Grundys Ironmonger</b>				<b>220.39</b>
<b>JDF Homeworks</b>				
2 Apr 2024	JDF Apr 24	Window Cleaning CC	25.00	25.00
<b>Total JDF Homeworks</b>				<b>25.00</b>
<b>Ken Linford Gardencare Ltd</b>				
31 Mar 2024	4381	Gritting & weather forecast March 2024	346.51	346.51
<b>Total Ken Linford Gardencare Ltd</b>				<b>346.51</b>
<b>Kirkham in Bloom</b>				
25 Mar 2024	1038906028	B&Q: vacuum flask for Kirkham In Bloom	25.95	25.95
25 Mar 2024	127503914	Asda: Really Useful Box for Kirkham in Bloom	34.00	34.00
<b>Total Kirkham in Bloom</b>				<b>59.95</b>
<b>Michelle Welch</b>				
14 Mar 2024	240301	Fence panels provided by KTC for repairs near The Covenant carried out by Kirkham in Bloom and the Scouts	129.00	129.00
<b>Total Michelle Welch</b>				<b>129.00</b>
<b>Nexus Hygiene</b>				
6 Mar 2024	001804	Installation of dust mats at CC	216.51	216.51
<b>Total Nexus Hygiene</b>				<b>216.51</b>
<b>Scottish Power</b>				
2 Apr 2024	109247659	Electricity: lighting recreation ground 31/12/23 to 31/03/24	1,349.23	1,349.23
<b>Total Scottish Power</b>				<b>1,349.23</b>

(ii) Presentation of Bank Balances as at 4 April 2024:

**Current Accounts Balance Summary**

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£12,775.33	£12,775.33	<a href="#">Expanded Balance</a>
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£98,353.36	£98,353.36	<a href="#">Expanded Balance</a>
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£216,512.93	£216,512.93	<a href="#">Expanded Balance</a>

NOTE: The balance of the corporate current account does not include the VAT reimbursement for the period October 2023 – March 2024 (£23k), the Precept (remittance received from Fylde £129k) and the Police Commissioner grant (£10k), £162k in total.